

MEETING MINUTES

**CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT VIRTUAL MEETING
NOVEMBER 16, 2023**

CIRTPA TTC Members Present:

Al Miller | Dallas County
Michael Frietsch | Jasper County
Tyler Christian | Marion County
Bret VandeLune | Polk County
Darren Moon | Story County
Tim Hill | Warren County
Kip Overton | City of Adel
Waylon Andrews | City of Boone
Jeff Peterson | City of Huxley
Akhilesh Pal | City of Indianola
Brian Dunkelberger | City of Newton
Larry Stevens | City of Nevada
Josh Wuebker | City of Perry
Julia Castillo | HIRTA
Sam Hiscocks | IDOT*

CIRTPA TTC Members Absent:

Jonathan Bullock | Boone County
Mike Hackett | Madison County
Heather Ussery | City of Knoxville
Denny Buyert | City of Pella
Mark Jackson | Story City
Ryan Flaherty | City of Winterset
Kyle Thompson | Ames
Darla Hugaboom | FHA
Luis Montoya | DART*

Others Present:

Allison van Pelt | Polk County Public Works
Brittany Sandquist | Polk County Public Works

CIRTPA TPC Members Present:

Bill Zinnel | Boone County
Brad Golightly | Dallas County
Michael Frietsch | Jasper County
Tyler Christian | Marion County
Aaron Putnam | Polk County
Linda Murken | Story County
Tim Hill | Warren County
Kip Overton | City of Adel
Waylon Andrews | City of Boone
Jeff Peterson | City of Huxley
Larry Stevens | City of Nevada
Brian Dunkelberger | City of Newton
Josh Wuebker | City of Perry
Julia Castillo | HIRTA
Sam Hiscocks | IDOT*

CIRTPA TPC Members Absent:

Mike Hackett | Madison County
Steve Richardson | City of Indianola
Heather Ussery | City of Knoxville
Denny Buyert | City of Pella
Mark Jackson | Story City
Drew Bardon | City of Winterset
Kyle Thompson | Ames
Darla Hugaboom | FHA
Luis Montoya | DART

Staff Present:

Andrew Collings | Principal Planner
Zach Young | Planning Manager
Tracey Deckard | Office Manager

1. Call to Order

The CIRTPA TPC and the CIRTPA TTC November 16, 2023, Joint Committee Meeting was called to order at 9:33 a.m. A quorum was present for the CIRTPA TPC and CIRTPA TTC.

2. Approval of the Agenda

MOTION: A motion was made and seconded by TPC and TTC to approve the joint CIRTPA meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded by TPC and TTC to approve the meeting minutes.

MOTION CARRIED UNANIMOUSLY

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4. Regional Transportation Issues to be Discussed and Public Input

None.

5. Approve Financial Statements

Staff presented. Recommend approval of the financial statements.

MOTION: A motion was made and seconded by TPC and TTC to approve the Financial Statements.

MOTION CARRIED UNANIMOUSLY

6. Des Moines Area MPO Invoice to CIRTPA for the 1st Quarter of FY 2024

Staff presented. Recommend approval of payment to the MPO for the 1st Quarter of FY 2024 Invoice.

MOTION: A motion was made and seconded by TTC and TPC to approve payment of the 1st Quarter FY 2024 Invoice.

MOTION CARRIED UNANIMOUSLY

7. Calendar Year 2024 Meeting Dates

Staff presented. Recommend approval of the Calendar Year Meeting Dates. Discussion ensued regarding potential conflicts.

MOTION: A motion was made and seconded by TTC and TPC to approve the CY 2024 meeting dates.

MOTION CARRIED UNANIMOUSLY

8. FFY 2024-2027 Transportation Improvement Program Revision Requests.

Staff presented. Recommend approval of the proposed FFY 2024-2027 Transportation Improvement Program revisions requests from the City of Knoxville, the U.S. Fish and Wildlife Service and HIRTA.

MOTION: A motion was made and seconded by TTC and TPC to approve the FFY 2024-2027 Transportation Improvement Program revisions.

MOTION CARRIED UNANIMOUSLY

9. MPO/CIRTPA Planning Services Agreement

Staff presented. Recommend approval of the Administrative Subcommittee's recommendation of ending the Planning Services Agreement with the Des Moines Area MPO and enter negotiations with MIPA.

MOTION: A motion was made and seconded by TTC and TPC to approve entering into negotiations with MIPA.

MOTION CARRIED UNANIMOUSLY

10. Updated Project Reimbursement Agreement with the Des Moines Area MPO Regarding the USDOT SS4A Grant Agreement

Staff presented. Recommend approval of the proposed updated Project Reimbursement Agreement with the Des Moines Area MPO.

MOTION: A motion was made and seconded by TTC and TPC to approve the updated Project Reimbursement agreement with the MPO regarding the USDOT SS4A Grant Agreement.

MOTION CARRIED UNANIMOUSLY

11. CIRTPA Support for Rail and the Midwest Interstate Passenger Rail Commission

Staff presented. Report and discussion only.

- 12. CIRTPA Small Communities Fund Application and TAP Process Update**
Staff presented. Report on the CIRTPA STBG application process for non-allocation communities/organizations and TAP application process.
Report and discussion only.
- 13. Iowa DOT Traffic Count Program**
Staff presented. Report on the upcoming Iowa DOT traffic count program from Dallas, Polk, Madison, and Warren Counties.
Report and discussion only.
- 14. Other Non-Action Items**
none
- 15. Next Meeting Date**
The next meeting will be held on Thursday, January 18, 2024.
- 16. Adjournment**
The meeting was adjourned at 10:03 a.m.