



Josh Wuebker, City of Perry
Transportation Policy Committee Chair

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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

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9:30 a.m., July 18, 2024

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the May 16, 2024 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**..... Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **REPORT and VOTE: Approve Financial Statements**..... Page 4
 - Report on the financial statements; consider approval.
6. **REPORT and VOTE: Invoices and Contracts**..... Page 5
 - Report on invoices and contracts for CIRTPA; consider approval.
7. **REPORT and VOTE: New STBG Funding Requests**..... Page 6
 - Report on the new STBG funding requests; consider approval.
8. **REPORT and VOTE: Final FFY 2025-2028 Transportation Improvement Program** Page 7
 - Report on the final FFY 2025-2028 TIP; consider approval.
9. **Other Non-Action Items of Interest to the Committee**
10. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday September 19, 2024, hybrid meeting.
11. **Adjournment**

Virtual login information is available below.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/137556989>

Meeting ID: 137556989

Boone County • Dallas County • Jasper County • Madison County • Marion County
Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-304-3524.

July 2024
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Report on the minutes of the May 16, 2024 Joint Committee Meeting meetings; consider approval.

BACKGROUND:

[Click here for a copy of the May 16, 2024 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the May 16, 2024 CIRTPA Joint Committee meetings.

STAFF CONTACTS:

Andrew Collings, acollings@midiowaplanning.org; and
Dawn Green, dgreen@midiowaplanning.org;

July 2024
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@midiowaplaning.org

July 2024
Item No. 5

ISSUE: CIRTPA Financial Statements

REPORT AND VOTE: Report and approval of the Financial Statements.

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA's finances and prepares monthly and/or quarterly statements detailing all transactions.

Copies of the financial documents will be provided prior to the meeting.

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@midiowaplaning.org

July 2024
Item No. 6

ISSUE: Invoices and Contracts

REPORT AND VOTE: Report on invoices and contracts for CIRTPA.

BACKGROUND:

Contracts

None

Invoices - FHU

FHU was hired by CIRTPA to complete an SS4A compliance Safety Action Plan for the cities of CIRTPA. CIRTPA reviews and approves invoices which are then sent to the Des Moines Area MPO who will complete the drawdown and payment process.

CIRTPA staff has received invoices #6 and #7 from FHU that covers the period from April 1, 2024 to May 31, 2024 and is for \$13,546.95 and \$20,363.40 respectively.

[Click here for a copy of invoices #6 and #7 from FHU.](#)

Invoices - MIPA

The MIPA bills the CIRTPA for work conducted on the CIRTPA's behalf on a bi-monthly basis. The MIPA's May and June Fiscal Year 2024 Invoice covers work conducted for the period beginning May 31, 2024 through June 30, 2024. If approved, CIRTPA staff will proceed with reimbursing the MIPA.

A copy of the MIPA invoice will be provided prior to the meeting.

RECOMMENDATION:

Approve the proposed invoices.

STAFF CONTACTS:

Andrew Collings, acollings@mid-iowaplanning.org

July 2024
Item No. 7

ISSUE: New STBG Funding Requests

REPORT AND VOTE: Consider approval of the new STBG funding requests.

BACKGROUND:

The Iowa DOT requires that RPAs approve the allocation of new STBG funding separately from the TIP adoption process. CIRTPA communities and organizations have requested additional STBG funding for the FFY 2025-2028 TIP and have filled out the corresponding requests.

RPA-11 (TPMS #55897) – RPA-11 2025 Pavement Data Collection Opt-In - \$280,000 STBG Request

Marion County (TPMS #55322) – S45 Pavement Rehabilitation - \$1,280,000 STBG Request

Jasper County (TPMS #52711) - HMA Resurfacing - T-38 N from I80 N to US 6 E - \$500,000 STBG Request

Boone County (TPMS #40160) - On L RD, Over TRIB. OF DES MOINES RIVER, S14 T85 R27- \$400,000 STBG Request

Marion County (TPMS #55324) - T14 Pavement Improvements - \$1,600,000 STBG Request

Boone County (TPMS# 45724) - On P Ave, from 155th St N 2.5 miles to 130th St - \$480,000 STBG Request

Jasper County (TPMS# 44674) - On F48 W, Over , from Polk County E 5.3 miles to West CL of Monroe - \$3,500,000 STBG Request (Project would put County past 4 years borrowing ahead limit)

HIRTA (TPMS# 55908) - Transit Investments for HIRTA - 2 Mobility Manager Positions - \$160,000 STBG Request

A copy of the STBG funding requests will be made available prior to the meeting.

[Projects Programmed in the FFY 2025-2028 TIP.](#)

[Click here for a copy of the FFY 2025-2028 STBG Report.](#)

RECOMMENDATION:

Approve the proposed use of STBG funding.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

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July 2024
Item No. 8

ISSUE: Final FFY 2025-2028 Transportation Improvement Program

REPORT AND VOTE: Consider approval of the Federal Fiscal Year 2025-2028 Transportation Improvement Program.

BACKGROUND:

The CIRTPA staff is annually required to develop a four-year Transportation Improvement Program (TIP) by updating the current TIP for the CIRTPA. The purpose of the TIP is to list all projects in the CIRTPA Planning Area which are using Federal funding and scheduled to begin within a designated period of the four federal fiscal years.

The CIRTPA staff requested that CIRTPA member governments and participating agencies review and report any project changes, new projects, or “roll-over” projects programmed in Federal Fiscal Year (FFY) 2024, 2025, 2026, 2027, and/or 2028. Staff generated a project list for the FFY 2025-2028 TIP using responses from each member government.

Staff submitted the FFY 2025-2028 TIP draft to the Iowa Department of Transportation (DOT) for review and comment on June 15, 2024. Staff incorporated comments received into the final draft. The final FFY 2025-2028 TIP is due to the Iowa DOT following approval.

CIRTPA staff scheduled a public input meeting for the FFY 2025-2028 TIP draft at 4:00 p.m. on Monday July 8, 2024 in person, in order to provide an opportunity for the public to comment. Zero comments were received by staff at that meeting or during the public input process.

[Click here for a copy of the proposed final FFY 2025-2028 TIP.](#)

RECOMMENDATION:

Approve the final FFY 2025-2028 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.