



Josh Wuebker, City of Perry
Transportation Policy Committee Chair

Matt Ferrier, City of Perry
Transportation Technical Committee Chair

939 Office Park Road, Suite 306
West Des Moines, Iowa 50265
Phone: 515.304.3524
www.cirtpa.org

NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

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2:00 p.m., June 23, 2025

Hybrid Meeting

939 Office Park Road, Suite 306, West Des Moines, IA 50265

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **REPORT and ACCEPT: Fiscal Year 2024 Audit Report**..... Page 2
 - Report on the *Fiscal Year 2024 Audit* report; consider acceptance.
4. **REPORT and VOTE: Invoices and Contracts**..... Page 3
 - Report on invoices and contracts for CIRTPA; consider approval.
5. **REPORT and VOTE: Vision Zero Safety Commitment** Page 4
 - Report on the proposed resolution to adopt a goal to bring deaths and serious injuries to zero by 2045; consider approval.
6. **REPORT and VOTE: CIRTPA SS4A Implementation Grant Application** Page 5
 - Report on CIRTPA's application for SS4A Implementation grant funding; consider approval.
7. **Other Non-Action Items of Interest to the Committee**
8. **Next Meeting Date**
 - Approval of the next meeting date for TBD July, 2025, hybrid meeting.
9. **Adjournment**

Virtual login information is available below.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/137556989>

Meeting ID: 137556989

Boone County • Dallas County • Jasper County • Madison County • Marion County
Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-304-3524.

June 2025
Item No. 3

ISSUE *Fiscal Year 2024 Audit Report*

REPORT and ACCEPT: Consider acceptance of the completed *Fiscal Year 2024 Audit* report.

BACKGROUND:

In March 2025, Denman & Company, LLP completed a final version of the *Fiscal Year (FY) 2024 Audit* of the CIRTPA's Finances.

[Click here for a copy of the final FY 2024 Audit report.](#)

The *FY 2024 Audit* report was sent to the State Auditors Office on March 31.

An Internal control deficiency was identified, as well as an identification of expenditures exceeding the approved final budget.

RECOMMENDATION:

Accept the *Fiscal Year 2024 Audit* report.

STAFF CONTACTS:

Andrew Collings, acollings@mid-iowaplanning.org

June 2025
Item No. 4

ISSUE: Invoices and Contracts

REPORT AND VOTE: Report on invoices and contracts for CIRTPA.

BACKGROUND:

Invoice – FHU *Budgeted Expense*

FHU was hired by CIRTPA to complete an SS4A compliant Safety Action Plan for the cities of CIRTPA. CIRTPA reviews and approves invoices which are then sent to the Des Moines Area MPO who will complete the drawdown and payment process.

CIRTPA staff has received invoices #18 from FHU that covers the period from April 1, 2025 to April 30, 2025 and is for \$2,713.49.

[Click here for a copy of invoices #18 from FHU](#)

Invoice – Denman *Budgeted Expense*

This is the final invoice for the FY 2024 Audit from Denman for \$2,900.

[Click here for a copy the FY 2024 Audit Invoice](#)

Invoice – MIPA *Budgeted Expense*

CIRTPA uses Wordpress.com as its website platform. The invoice from MIPA is for the yearly fee from Wordpress.

[Click here for a copy the invoice from MIPA](#)

RECOMMENDATION:

Approve the proposed invoices.

STAFF CONTACTS:

Andrew Collings, acollings@midiowapanning.org

June 2025
Item No. 5

ISSUE: Vision Zero Safety Commitment

REPORT AND VOTE: Report on the proposed resolution to adopt a goal to bring deaths and serious injuries to zero by 2045; consider approval.

BACKGROUND:

As part of the development of CIRTPA's Comprehensive Safety Action Plan, entities are asked to adopt a Vision Zero safety commitment with a goal of zero deaths and serious injuries by 2045. This commitment is required to receive SS4A safety implementation funding.

There will not be any penalties for failing to achieve this goal.

[Click here for a copy of the proposed resolution](#)

RECOMMENDATION:

Approve the Vision Zero safety commitment.

STAFF CONTACT:

Andrew Collings, acollings@mid-iowaplanning.org

June 2025
Item No. 6

ISSUE: CIRTPA SS4A Implementation Grant Application

REPORT and VOTE: Report on the final CIRTPA *Comprehensive Safety Action Plan*; consider approval.

BACKGROUND:

At the May meeting the CIRTPA Comprehensive Safety Action Plan was adopted, which is a prerequisite for applying for SS4A Implementation Dollars.

Staff solicited projects from communities to apply for funding with four communities responding. Staff from CIRTPA and FHU have been working to prepare the final grant application. Below is a table that summarizes what is being applied for:

Community	Project	Total Cost	Grant Request	Local Match
City of Adel	The City of Adel, Iowa, proposes the conversion of approximately one mile of U.S. Highway 169 from a two-lane rural cross-section to a three-lane urban roadway, extending from Greenwood Hill Drive south to 302nd Street.	\$7,938,000.00	\$6,350,400.00	\$1,587,600.00
City of Nevada	West Lincoln Way Widening and Shared Use Path	\$3,300,000.00	\$2,640,000.00	\$660,000.00
City of Newton	Project Description: E 12th St & 1st Ave E (Hwy 6); E 12th St N Sidewalks; S 12th Ave W & Hwy 14 intersection and corridor; Iowa Speedway Dr. & 1st Ave E (Hwy 6) Sidewalk Improvements	\$4,904,500.00	\$3,923,600.00	\$980,900.00
City of Pella	University Street from Highway 163 to East 8th Street	\$3,857,000.00	\$3,085,600.00	\$771,400.00
		\$19,999,500.00	\$15,999,600.00	\$3,999,900

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RECOMMENDATION:

Authorize the submittal of a CIRTPA SS4A Implementation Grant on behalf of the participating CIRTPA communities and commit to all SS4A grant requirements.

STAFF CONTACTS:

Andrew Collings, acollings@mid-iowaplanning.org