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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

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1:00 p.m., December 11, 2025

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 3
 - Approve the September 18, 2025 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**..... Page 4
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **PRESENTATION: Phase II: 99 County Analysis – Economic and Health Impacts of Cycling & Trails Study**..... Page 5
 - Report on the second Phase of the Impacts Study completed by the Iowa Bicycle Coalition.
6. **REPORT and VOTE: CIRTPA Financial Statements**..... Page 7
 - Report on the financial statements; consider approval.
7. **REPORT and VOTE: Invoices and Contracts**..... Page 8
 - Report on invoices and contracts for CIRTPA; consider approval.
8. **REPORT and VOTE: Federal Fiscal Year 2026-2029 Transportation Improvement Program Revision Requests** Page 9
 - Report on the requests to amend projects in the FFY 2026-2029 TIP; consider approval.
9. **REPORT and VOTE: Calendar Year 2026 Meeting Dates** Page 10
 - Report on the proposed meeting dates for Calendar Year (CY) 2026; consider approval.
10. **REPORT and VOTE: HY 2050 Long Range Transportation Plan Adoption** Page 11
 - Report on the completion of the HY 2050 Long-Range Transportation Plan; consider approval.
11. **REPORT and VOTE: CIRTPA Small Communities Fund and TAP Applications** Page 12
 - Report on the CIRTPA STBG and TAP application processes; consider approval.
12. **Other Non-Action Items of Interest to the Committee**
13. **Next Meeting Date**
 - Approval of the next meeting date for January 15, 2026, hybrid meeting.
14. **Adjournment**

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The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-304-3524.

Virtual login information is available below.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/137556989>

Meeting ID: 137556989

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December 2025

Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Report on the minutes of September 18, 2025 Joint Committee Meeting meetings; consider approval.

BACKGROUND:

[Click here for a copy of the September 18, 2025 Meeting Minutes](#)

RECOMMENDATION:

Approve the minutes of the September 18, 2025 CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Andrew Collings, acollings@midiowaplaning.org

December 2025

Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

The CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Andrew Collings, acollings@midiowaplanning.org

December 2025

Item No. 5

ISSUE: Phase II: 99 County Analysis – Economic and Health Impacts of Cycling & Trails Study

PRESENTATION and REPORT: Report on the second Phase of the Impacts Study completed by the Iowa Bicycle Coalition.

BACKGROUND:

Cycling and trail use across the state of Iowa is widespread, with recreational cycling occurring in every Iowa county, according to a follow-up study released by the Iowa Bicycle Coalition. The Economic Impacts of Cycling & Trails Study Phase II, conducted by Scioto Analysis and supported by a grant from the Iowa Department of Transportation (IDOT) found **40% of recreational cyclists ride at least twice per month, generating consistent economic impact, job creation, workforce, and quality of life across the state, even in the most rural counties.**

The study shows that cycling makes a significant economic contribution to local communities, **with cyclists contributing millions to county economies through their spending, and even the smallest counties like Adams seeing over \$500,000 in annual impact.** In Polk County, that figure exceeds 150M annually. Cycling has a large impact on high-ridership counties like Dallas and Black Hawk which experience 25M in annual economic impact in diverse industries including retail, restaurants, transportation, accommodation, and repair services.

This latest installment of the study is a [continuation of an initial study released in 2012](#), which demonstrated that the statewide impact of cycling and trails in Iowa was \$364.9M annual in Iowa. The Iowa Bicycle Coalition renewed and released [new statewide results this past January](#) which showed that figure had **grown to 1.4B annually to Iowa's GDP, with 900,000 Iowans riding bikes, ranking it in the top 50 industries in the state.** This renewal effort was supported financially by more than 30 organizations, including the Iowa Economic Development Authority (IEDA).

This most recent release was supported by a grant from the Iowa DOT and is intended to serve as a tool for the enhancement of grant applications to key state programs like the TAP, SRT, CAT, REAP Destination Iowa. These programs drive economic development and growth in target industries that promote workforce, jobs, talent attraction and retention, and are used for shovel ready projects, like the recent [Prairie Rock Trails mountain bike park in Mason City that was supported by the largest ever 4.5M Destination Iowa grant.](#)

The Iowa Bicycle Coalition advocates not only to preserve these programs in the state legislature but to grow and expand them to help drive economic growth and development and continue to maximize the impact for Iowans. Luke Hoffman, Executive Director of the Iowa Bicycle Coalition said "Outdoor recreation and tourism in Iowa is our hidden superpower. These state level strategies are central to attracting and retaining talent and developing our workforce." **According to another [recent study by Iowa's Association of County Conservation Boards, Iowa's Outdoor Recreation economy is over 8B.](#)**

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Luke Hoffman will present on the new study and be available for questions.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@midiowaplanning.org

December 2025
Item No. 6

ISSUE: CIRTPA Financial Statements

REPORT AND VOTE: Report and approval of the Financial Statements.

BACKGROUND:

The CIRTPA staff continually tracks the CIRTPA's finances and prepares monthly and/or quarterly statements detailing all transactions.

[Click here for a copy of the Balance Sheet and Profit and Loss Statement](#)

Copies of the September, October, and November Bank Reconciliations and the Transactional Detail will be provided separately.

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@midiowaplanning.org

December 2025
Item No. 7

ISSUE: Invoices and Contracts

REPORT AND VOTE: Report on invoices and contracts for CIRTPA.

BACKGROUND:**Invoice – MIPA *Budgeted Expense***

The MIPA bills the CIRTPA for work conducted on the CIRTPA's behalf on a bi-monthly basis. MIPA's September, October, and November Fiscal Year 2026 invoices cover work conducted for the period beginning September 1, 2025 through November 30, 2025.

If approved, CIRTPA staff will proceed with reimbursing MIPA.

[Click here for a copy of the September, October, and November FY 2026 invoices](#)

RECOMMENDATION:

Approve the proposed invoices.

STAFF CONTACTS:

Andrew Collings, acollings@midiowaplanning.org

December 2025
Item No. 8

ISSUE: *Federal Fiscal Year 2026-2029 Transportation Improvement Program Amendment Requests*

REPORT AND VOTE: Consider approval of the requests to the *Federal Fiscal Year 2026-2029 Transportation Improvement Program*.

BACKGROUND:

The City of Huxley has requested the following revisions to the *Federal Fiscal Year 2026-2029 Transportation Improvement Program* (FFY 2026-2029 TIP):

Sponsor: City of Huxley

Project: In the city of Huxley, From W Centennial Dr to approx. 415 ft NE of National Dr

Federal Aid Amount: \$123,270

Federal Aid Type: TAP

Total Cost: \$194,706

TIP Projects Modifications: None necessary

Change: Change project description to "In the city of Huxley, trail near Intersection of W Centennial Dr/HWY 69 south connecting to existing HWY 69 trail" and increase the contract amount to \$71,436.

RECOMMENDATION:

Approve the proposed amendment to the FFY 2026-2029 TIP.

STAFF CONTACTS:

Andrew Collings, acollings@midiowaplanning.org

December 2025
Item No. 9

ISSUE: Calendar Year 2026 Meeting Dates

REPORT and VOTE: Report on the meeting dates for Calendar Year (CY) 2026; consider approval.

BACKGROUND:

The CIRTPA staff annually issues a proposed CIRTPA meeting schedule for the upcoming calendar year. The CIRTPA is required to issue its upcoming meeting dates to comply with the State of Iowa's Open Meetings Law. CIRTPA staff asks for feedback on any known conflicts with the proposed schedule.

Included, below, is the proposed Calendar Year 2026 CIRTPA meeting schedule.

CIRTPA JOINT COMMITTEE	
THURSDAY	JANUARY 15, 2026
THURSDAY	MARCH 19, 2026
THURSDAY	MAY 21, 2026
THURSDAY	JULY 16, 2026
THURSDAY	SEPTEMBER 17, 2026
THURSDAY	NOVEMBER 19, 2026

CIRTPA TTC COMMITTEE*	
THURSDAY	FEBRUARY 19, 2026
THURSDAY	APRIL 16, 2026
THURSDAY	JUNE 18, 2026
THURSDAY	AUGUST 20, 2026
THURSDAY	OCTOBER 15, 2026
THURSDAY	DECEMBER 17, 2026

*TTC meeting dates are not standing and only held when necessary.

RECOMMENDATION:

Approve the Calendar Year 2026 meeting dates.

STAFF CONTACT:

Andrew Collings, acollings@midiowapanning.org

December 2025

Item No. 10

ISSUE: HY 2050 Long Range Transportation Plan Adoption

REPORT and VOTE: Report on the completion of the HY 2050 Long-Range Transportation Plan; consider approval.

BACKGROUND:

The HY 2045 Long Range Transportation Plan (LRTP) is due to the Iowa DOT in November of this year. Staff has been working on updating the existing LRTP. This iteration of CIRTPA's LRTP will be a slight update of the one CIRTPA currently has. Performance measures were first introduced into CIRTPA's HY 2035 LRTP and were carried forward and modernized in the current HY 2040 LRTP. To continue to track the performance of CIRTPA's surface transportation system, preserving the bulk of the plan is proposed as it will better enable staff to determine a long-term trajectory of the area's transportation health.

For this process, the Technical Committee has provided virtual oversight of the planning process.

The proposed LRTP plan goals are:

- Maintain and optimize our existing transportation system
- Provide a safe and accessible transportation system
- Promote livability
- Protect and conserve natural resources

Related to one of the DOT recommendations from the planning review, staff sent emails to CIRTPA jurisdictions requesting future street, road, and trail projects for inclusion into the upcoming LRTP.

Staff also sent out a public input survey to help determine priorities for the upcoming plan. To date, we have received 115 responses. An overview of the results will be provided at the meeting.

The LRTP had a 30-day comment period with public input meetings in the 9 cities in CIRTPA with a population of over 5,000. All Iowa DOT and public input has been incorporated into the plan.

A copy of the final FY 2050 LRTP will be made available prior to the meeting.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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Item No. 11

ISSUE: CIRTPA Small Communities Fund and TAP Applications

REPORT and VOTE: Report on the CIRTPA STBG and TAP application processes.

BACKGROUND:

FFY 2019 was the first year federal STBG funding was made available to small communities. The current process will solicit applications for FFY 2027 funding. TAP applications have been solicited since 1994 with current guidance provided by the Iowa DOT since 2023. TAP funding will be for FFY 2029. The updated application materials can be found below.

[Click here for a copy of the Small Community Fund Application.](#)

[Click here for a copy of the TAP Application.](#)

RECOMMENDATION:

Approve the Small Community Fund and TAP applications.

STAFF CONTACTS:

Andrew Collings, acollings@midiowaplaning.org