

MEETING MINUTES

**CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)**

AND

TRANSPORTATION TECHNICAL COMMITTEE (TTC)

JOINT VIRTUAL MEETING

JANUARY 16, 2025

CIRTPA TTC Members Present:

Al Miller | Dallas County
Michael Frietsch | Jasper County
Mike Hackett | Madison County
Tyler Christian | Marion County
Darren Moon | Story County
Tim Hill | Warren County
Kip Overton | City of Adel
Waylon Andrews | City of Boone
Jeff Petersen | City of Huxley
Akhilesh Pal | City of Indianola
Joe Grife | City of Newton
Matt Ferrier | City of Perry
Ryan Flaherty | City of Winterset
Julia Castillo | HIRTA
Kyle Thompson | Ames MPO
Travis Halm | IDOT

CIRTPA TTC Members Absent:

Jonathan Bullock | Boone County
Heather Ussery | City of Knoxville
Brandon Mickelson | City of Nevada
Brian Dunkelberger | City of Newton
Denny Buyert | City of Pella
Mark Jackson | City of Story City
Luis Montoya | DART
Darla Hugaboom | FHWA
Shelby Ebel | IDOT

CIRTPA TPC Members Present:

Brad Golightly | Dallas County
Michael Frietsch | Jasper County
Mike Hackett | Madison County
Steven McCombs | Marion County
Linda Murken | Story County
Anthony Brown | City of Adel
Waylon Andrews | City of Boone
Dave Haugland | City of Huxley
Steve Richardson | City of Indianola
Josh Wuebker | City of Perry
Joe Grife | City of Newton
Julia Castillo | HIRTA
Kyle Thompson | Ames MPO
Travis Halm | IDOT

CIRTPA TPC Members Absent:

Shawn Bryant | Boone County
Mark Snell | Warren County
Heather Ussery | City of Knoxville
Larry Stevens | City of Nevada
Brian Dunkelberger | City of Newton
Denny Buyert | City of Pella
Mark Jackson | City of Story City
Drew Bardon | City of Winterset
Luis Montoya | DART
Darla Hugaboom | FHWA
Shelby Ebel | IDOT

Others Present:

Cole Kearns | Madison County
Josh Palik | FHU
Mark Meisinger | FHU

Staff Present:

Andrew Collings | MIPA
Dawn Green | MIPA

1. Call to Order

The CIRTPA TPC and the CIRTPA TTC January 16, 2025, Joint Committee Meeting was called to order at 9:34 a.m. A quorum was present for the CIRTPA TPC and CIRTPA TTC.

2. VOTE: Approval of the Agenda

MOTION: A motion was made and seconded by TTC (Christian/Miller) and TPC (Golightly/Murken) to approve the joint CIRTPA meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. **VOTE: Approval of Meeting Minutes**
MOTION: A motion was made and seconded by TTC (Christian/Moon) and TPC (McCombs/Murken) to approve the November meeting minutes.
MOTION CARRIED UNANIMOUSLY

4. **PRESENTATION AND PRESENTATION: FHU on the SS4A Update**
Presentation from FHU on the development of the SS4A Safety Action Plan.

5. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
None.

6. **REPORT and VOTE: Approval of Financial Statements**
Staff presented. Recommend approval of the Financial Statements

MOTION: A motion was made and seconded by TTC (Miller/Christian) and TPC (McCombs/Richardson) to approve financial statements.
MOTION CARRIED

7. **REPORT and VOTE: Invoices and Contracts**
Staff presented. Recommend approval of invoices from FHU for the Safe Streets for All Safety Action Plan Development, invoices from MIPA for administration services, and the contract amendment with FHU.

MOTION: A motion was made and seconded by TTC (Petersen/Pal) and TPC (Murken/Haugland) to approve the Invoices from FHU for the SS4A Safety Action Plan Development, invoices from MIPA for administration services, and the contract amendment with FHU.
MOTION CARRIED UNANIMOUSLY

8. **REPORT and VOTE: Calendar Year Officers for Calendar Year 2025**
Staff presented. Recommend approval of Officers for Calendar Year 2025.

MOTION: A motion was made and seconded by TTC (Andrews/Pal) and TPC (Haugland/Overton) to approve Calendar Year 2025 Officers with Murken serving as Secretary/Treasurer.
MOTION CARRIED UNANIMOUSLY

9. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2025 Unified Planning Work Program and Budget Amendment #1.**
Staff presented. Recommend approval of the FY 2025 UPWP Amendment #1.

MOTION: A motion was made and seconded by TTC (Miller/Pal) and TPC (Richardson/Golilghtly) to approve the amendment.
MOTION CARRIED UNANIMOUSLY

10. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2025-2028 Transportation Improvement Program and Revision Requests.**
Staff presented. Recommend approval

MOTION: A motion was made and seconded by TTC (Pal/Christian) and TPC (Richardson/McCombs) to approve the proposed revision requests.
MOTION CARRIED UNANIMOUSLY

11. **REPORT: Fiscal Year 2026 Unified Planning Work Program and Budget Development**
Report on the FY 2026 UPWP and Budget development.
12. **REPORT: Federal Fiscal Year 2026-2029 Transportation Improvement Program Development**
Report on the FFY 2026-2029 TIP development.
13. **REPORT: Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Grant Program**
Report on the PROTECT grant program.
14. **REPORT: CIRTPA Small Communities Fund Application and TAP Process Update**
Report on the Small Communities Fund and TAP applications.
15. **REPORT: Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Grant Program**
Report on the PROTECT grant program.
16. **Other Non-Action Items**
None.
17. **Next Meeting Date**
The next meeting will be held on Thursday March 20, 2025, at 9:30 a.m.
18. **Adjournment**
The meeting was adjourned at 10:37 a.m.