

**MEETING MINUTES**

**CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)  
TRANSPORTATION POLICY COMMITTEE (TPC)**

**AND**

**TRANSPORTATION TECHNICAL COMMITTEE (TTC)**

**JOINT HYBRID MEETING**

**MARCH 20, 2025**

**CIRTPA TTC Members Present:**

Michael Frietsch | Jasper County  
Tyler Sparks | Story County  
Tim Hill | Warren County  
Kip Overton | City of Adel  
Heather Denger | City of Huxley  
Ryan Hutton | City of Nevada  
Julia Castillo | HIRTA  
Kyle Thompson | Ames MPO  
Shelby Ebel | IDOT

**CIRTPA TTC Members Absent:**

Jonathan Bullock | Boone County  
Al Miller | Dallas County  
Mike Hackett | Madison County  
Tyler Christian | Marion County  
Waylon Andrews | City of Boone  
Akhilesh Pal | City of Indianola  
Heather Ussery | City of Knoxville  
Joe Grife | City of Newton  
Matt Ferrier | City of Perry  
Denny Buyert | City of Pella  
Mark Jackson | City of Story City  
Ryan Flaherty | City of Winterset  
Luis Montoya | DART  
Sean Litteral | FHWA

**CIRTPA TPC Members Present:**

Scott Longhorn | Boone County  
Brad Golightly | Dallas County  
Michael Frietsch | Jasper County  
Linda Murken | Story County  
Travis DeWitt | Warren County  
Anthony Brown | City of Adel  
Ryan Hutton | City of Nevada  
Josh Wuebker | City of Perry  
Julia Castillo | HIRTA  
Kyle Thompson | Ames MPO  
Shelby Ebel | IDOT

**CIRTPA TPC Members Absent:**

Mike Hackett | Madison County  
Steven McCombs | Marion County  
Waylon Andrews | City of Boone  
Dave Haugland | City of Huxley  
Steve Richardson | City of Indianola  
Heather Ussery | City of Knoxville  
Joe Grife | City of Newton  
Denny Buyert | City of Pella  
Mark Jackson | City of Story City  
Drew Bardon | City of Winterset  
Luis Montoya | DART  
Sean Litteral | FHWA

**Others Present:**

Cole Kearns | Madison County  
Perry Gjersvik | City of Boone  
Travis Halm | IDOT  
Allison Riley | DMAMPO

**Staff Present:**

Andrew Collings | MIPA

**1. Call to Order**

The CIRTPA TPC and the CIRTPA TTC March, 2025, Joint Committee Meeting was called to order at 9:33 a.m. A quorum was present for the CIRTPA TPC but not the CIRTPA TTC.

**2. VOTE: Approval of the Agenda**

**MOTION:** A motion was made and seconded by TPC (Murken/Golightly) to approve the joint CIRTPA meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

3. **VOTE: Approval of Meeting Minutes**  
**MOTION:** A motion was made and seconded by TPC (Golightly/Longhorn) to approve the January meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**  
None.
5. **REPORT and VOTE: Invoices and Contracts**  
Staff presented. Recommend approval of invoices as presented.  
  
**MOTION:** A motion was made and seconded by TPC (Murken/Golightly) to approve the invoices as presented.  
**MOTION CARRIED UNANIMOUSLY**
6. **REPORT and VOTE: CIRTPA Fiscal Year 2026 Unified Planning Work Program Draft**  
Staff presented. Recommend approval of the draft FY 2026 UPWP.  
  
**MOTION:** A motion was made and seconded by TPC (Longhorn/Golightly) to approve the FY 2026 UPWP.  
**MOTION CARRIED UNANIMOUSLY**
7. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2025-2028 Transportation Improvement Program and Revision Requests.**  
Staff presented. Recommend approval of the proposed revisions requests.  
  
**MOTION:** A motion was made and seconded by TPC (Murken/Wuebker) to approve the proposed revision requests.  
**MOTION CARRIED UNANIMOUSLY**
8. **REPORT: SS4A Safety Action Plan Update**  
Report on the development of the SS4A Safety Action Plan.
9. **REPORT: CIRTPA Small Communities Fund Application and TAP Process Update**  
Report on the Small Communities Fund and TAP applications.
10. **Other Non-Action Items**  
None.
11. **Next Meeting Date**  
The next meeting will be held on Thursday May 15, 2025, at 9:30 a.m.
12. **Adjournment**  
The meeting was adjourned at 10:08 a.m.