



Josh Wuebker, City of Perry
Transportation Policy Committee Chair

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NOTICE OF MEETING

**Central Iowa Regional Transportation Planning Alliance
Transportation Policy and Technical Committees**

9:30 a.m., March 19, 2026

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200, Des Moines, IA 50309

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes** Page 3
 - Approve the January 15, 2026 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**..... Page 4
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **REPORT and VOTE: CIRTPA Financial Statements** Page 5
 - Report on the financial statements; consider approval.
6. **REPORT and VOTE: Invoices and Contracts** Page 6
 - Report on invoices and contracts for CIRTPA; consider approval.
7. **REPORT and VOTE: CIRTPA Fiscal Year 2027 Unified Planning Work Program Draft** Page 7
 - Report on the draft of the *Fiscal Year 2027 Unified Planning Work Program*; consider approval.
8. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2026-2029 Transportation Improvement Program Revision Requests**..... Page 8
 - Report on the requests to amend projects in the FFY 2026-2029 TIP; consider approval.
9. **REPORT: Federal Fiscal Year 2027-2030 Transportation Improvement Program Development**..... Page 9
 - Report on the process to develop the FFY 2027-2030 TIP.
10. **REPORT: CIRTPA TAP and Small Communities Fund Application Process Update** Page 10
 - Report on CIRTPA TAP and Small Communities fund application process.
11. **REPORT: CIRTPA 2025 SS4A Implementation Grant Application** Page 11
 - Report on CIRTPA’s 2025 SS4A Implementation Grant Application.
12. **REPORT: Data Bike Update**..... Page 13
 - Report on DMAMPO data bike and CIRTPA’s usage.
13. **REPORT: TAG Meeting Update** Page 15
 - Report on CIRTPA’s TAG requirement and the progress of the group.
14. **Other Non-Action Items of Interest to the Committee**
15. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday May 21, 2026, hybrid meeting.
16. **Adjournment**

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Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-304-3524.

Virtual login information is available below.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/137556989>

Meeting ID: 137556989

March 2026
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Report on the minutes of the January 15, 2026, Joint Committee Meeting meetings;
consider approval.

BACKGROUND:

[Click here for a copy of the January 15, 2026, meeting minutes](#)

RECOMMENDATION:

Approve the minutes of the January 15, 2026, CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Andrew Collings, acollings@midowaplanning.org

March 2026
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Alyssa Schaeffer, aschaeffer@mid-iowaplanning.org

March 2026
Item No. 5

ISSUE: CIRTPA Financial Statements

REPORT AND VOTE: Report and approval of the Financial Statements.

BACKGROUND:

CIRTPA staff continually tracks CIRTPA's finances and prepares monthly and/or quarterly statements detailing all transactions.

[Click here for a copy of the financial documents.](#)

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@midowaplanning.org

March 2026
Item No. 6

ISSUE: Invoices and Contracts

REPORT AND VOTE: Report on invoices and contracts for CIRTPA.

BACKGROUND:

Invoice - MIPA

The MIPA bills the CIRTPA for work conducted on the CIRTPA's behalf on a bi-monthly basis. MIPA's January Fiscal Year 2026 invoice covers work conducted for the period beginning January 1, 2026, through February 28, 2026.

If approved, CIRTPA staff will proceed with reimbursing MIPA.

Copies of the January and February MIPA Invoices will be made available prior to the meeting.

Invoice - Denman

[Click here for a copy of the invoice from Denman for the FY 2025 audit & 1099 prep](#)

RECOMMENDATION:

Approve the proposed invoices.

STAFF CONTACTS:

Andrew Collings, acollings@midowaplanning.org

March 2026
Item No. 7

ISSUE: CIRTPA *Fiscal Year 2027 Unified Planning Work Program*

REPORT AND VOTE: Consider approval of the draft *Fiscal Year 2027 Unified Planning Work Program*.

BACKGROUND:

CIRTPA staff have developed the draft *Fiscal Year 2027 Unified Planning Work Program* (FY 2027 UPWP), which documents all transportation planning activities CIRTPA will perform using federal funds from July 1, 2026 through June 30, 2027. The Iowa Department of Transportation (DOT) requires that the UPWP describe CIRTPA's proposed planning activities – including task objectives, previous work, project descriptions, and work products – as well as the budget and funding sources to carry out the planning activities. The Iowa DOT requires CIRTPA to submit a draft UPWP by April 1, 2026 and final UPWP by May 30, 2026.

[Click here for a copy of the draft Fiscal Year 2027 Unified Planning Work Program.](#)

RECOMMENDATION:

Approve the draft *FY 2027 UPWP*.

STAFF CONTACT:

Andrew Collings, acollings@midowaplanning.org

March 2026
Item No. 8

ISSUE: *Federal Fiscal Year 2026-2029 Transportation Improvement Program Amendment Requests*

REPORT AND OPTIONAL VOTE: Consider approval of the requests to the *Federal Fiscal Year 2026-2029 Transportation Improvement Program*.

BACKGROUND:

HIRTA has requested the following revisions to the *Federal Fiscal Year 2026-2029 Transportation Improvement Program* (FFY 2026-2029 TIP):

Sponsor: HIRTA

Project: Boone Facility

Federal Aid Amount: \$6,147,762

Federal Aid Type: 5339 Fund

Total Cost: \$7,684,703

TIP Projects Modifications: None necessary

Change: Add project number 12097 to FFY 2026.

RECOMMENDATION:

Approve proposed amendment to the FFY 2026-2029 TIP.

STAFF CONTACTS:

Andrew Collings, acollings@midowaplanning.org

March 2026
Item No. 9

ISSUE: *Federal Fiscal Year 2027-2030 Transportation Improvement Program Development*

REPORT: Report on the process to develop the *Federal Fiscal Year 2027-2030 Transportation Improvement Program*.

BACKGROUND:

The Iowa DOT requires that CIRTPA annually develop a four-year Transportation Improvement Program (TIP) that details the use of federal funds for transportation projects in the Regional Planning Affiliation Planning Area.

CIRTPA staff begins work on the *Federal Fiscal Years 2027-2030 Transportation Improvement Program* (FFY 2027-2030 TIP) by providing each CIRTPA member government and participating agency a listing of their current TIP projects and associated information from the Iowa Department of Transportation's Transportation Program Management System for review and update. Alyssa sent these reports out on February 27, 2026. Please confirm the projects or send modifications or additions to Alyssa by April 30, 2026.

CIRTPA staff requests that member governments and agencies determine if projects currently programmed for FFY 2026 will receive FHWA authorization to proceed with development before September 30, 2026. If a project does not receive FHWA authorization before September 30, 2026, then the project will need to "roll-over" to a future year in the TIP.

[Click here for a copy of the TIP Development Schedule.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Andrew Collings, acollings@midowaplanning.org
Alyssa Schaeffer, aschaeffer@midowaplanning.org

March 2026
Item No. 10

ISSUE: CIRTPA TAP and Small Communities Fund Application Process Update

REPORT: Report on submitted Federal Fiscal Year 2030 *Transportation Alternatives Program* and FFY 2027 Small Communities Fund projects.

BACKGROUND:

TAP APPLICATIONS

For Federal Fiscal Year 2030, approximately \$850,000 is available in CIRTPA TAP funds to award. CIRTPA staff did not receive any applications this year. Moving forward, CIRTPA can have an additional funding round this summer if the CIRTPA Board prefers.

SMALL COMMUNITY FUND APPLICATIONS

For Federal Fiscal Year 2027 (FFY 2027), approximately \$275,000 in new funding is available in CIRTPA STBG funds to award. A previously awarded project had to return funds to CIRTPA for \$75,000. A total of \$350,000 is available to award to projects for FFY 2027. The CIRTPA staff received 2 applications this year requesting \$400,000. The projects are:

Sponsor: City of Huxley

Project: Highway 210 & 650th Avenue Roundabout

STBG Request: \$200,000

Total Cost: \$1,350,675

[Click here for a copy of the City of Huxley's application](#)

Sponsor: City of Story City

Project: Broad Street Reconstruction Phase 5 Project

STBG Request: \$250,000

Total Cost: \$969,589

[Click here for a copy of the City of Story City's application](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

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Alyssa Schaeffer, aschaeffer@midowapanning.org

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March 2026
 Item No. 11

ISSUE: CIRTPA 2025 SS4A Implementation Grant Application

REPORT: Report on CIRTPA’s 2025 SS4A Implementation Grant Application.

BACKGROUND:

At the June 2025 CIRTPA Meeting, the Board approved of CIRTPA submitting an SS4A Implementation Grant for projects in the cities of Adel, Nevada, Newton, and Pella. A summary of those projects can be found below:

Community	Project	Total Cost	Grant Request	Local Match
City of Adel	The City of Adel, Iowa, proposes the conversion of approximately one mile of U.S. Highway 169 from a two-lane rural cross-section to a three-lane urban roadway, extending from Greenwood Hill Drive south to 302nd Street.	\$7,938,000	\$6,350,400	\$1,587,600
City of Nevada	West Lincoln Way Widening and Shared Use Path	\$3,300,000	\$2,640,000	\$660,000
City of Newton	Project Description: E 12th St & 1st Ave E (Hwy 6); E 12th St N Sidewalks; S 12th Ave W & Hwy 14 intersection and corridor; Iowa Speedway Dr. & 1st Ave E (Hwy 6) Sidewalk Improvements	\$4,904,500	\$3,923,600	\$980,900
City of Pella	University Street from Highway 163 to East 8th Street	\$3,857,000	\$3,085,600	\$771,400
		\$19,999,500	\$15,999,600	\$3,999,900

On December 23, staff received an email from the US DOT notifying CIRTPA that it was not awarded the funding that was requested. The DOT awarded 454 Planning and Demonstration Grants totaling over \$295 million and awarded 67 Implementation Grants totaling over \$686 million for a combined \$982 million in awards. Over 75% of applications were not selected for funding.

[Click here for a link to the 2025 SS4A Awards](#)

After a review of the awardees, it appears that only one implementation grant awarded application was from a multijurisdictional entity (MPO/RPA/COG). Of the 67 Implementation Grants awarded, 26 were to rural areas and comprised 31% of the awarded implementation funding. Of those 26 communities, 13 had a population of less than 50,000, 9 had a population of less than 20,000, and 5 had a population of less than 10,000.

Staff participated in a debrief with FHWA on February 25. The application received a “Recommended” score. There were 5 criteria that were scored. They were ranked:

- Safety Need – Medium to medium high.
- Safety Impact – Medium to medium high.
- Costs – Medium.
- Engagement and Collaboration – Medium to medium low.
- Readiness – Medium high to high.

Overall, it was ranked as a good application. Costs were reasonable but on the high side, especially compared to the \$1 Million cost per KSI crash abated guideline. Feedback included some uncertainty about the project locations and how they tied together. Post award public input scored lower as well.

The takeaway from the meeting was that it would be better to submit applications for projects on an individual basis or to group similar projects within a single application. Moving forward, CIRTPA staff will work with communities to apply for funding on an individual basis or if projects are grouped together one community will be a lead applicant.

2026 SS4A Implementation Grant Applications are anticipated to open in the spring and be due in June. If another community is interested in submitting an application, please let staff know.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Andrew Collings, acollings@midowaplanning.org

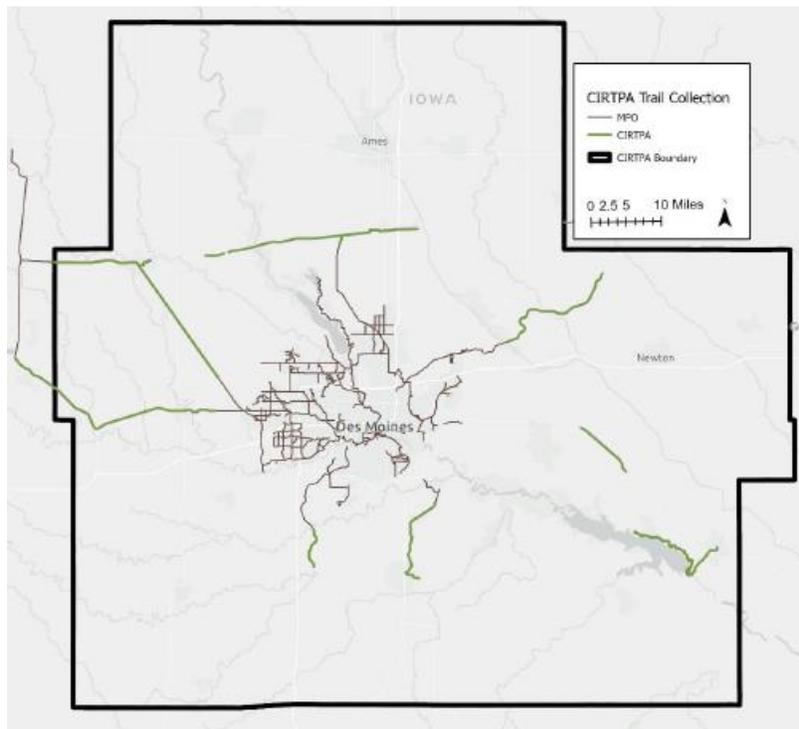
March 2026
 Item No. 12

ISSUE: Data Bike Update

REPORT: Report on Des Moines MPO data bike and CIRTPA’s usage.

BACKGROUND:

In previous years, CIRTPA has contracted the Des Moines MPO to collect pavement condition data for trails in the CIRTPA planning area. For the 2025 scope of work, the Des Moines MPO collected data from May 2025 through summer 2025 with data processing completed by the end of 2025. The Des Moines MPO collects data for MPO defined regionally significant trails (Chichaqua Valley, Great Western, Heart of Iowa, High Trestle, Racoon River Valley, portions of Red Rock Prairie, Summerset, and Volksweg Trails) which are included in the map below. In 2025, the Des Moines MPO collected 185.56 miles of trails in the CIRTPA planning area.



This summer, the Des Moines MPO will be offering the chance for communities to rent the data bike at no cost to them as part of the contract with CIRTPA. If there are additional trails or paths that communities would like data collected for, cities should contact CIRTPA staff. CIRTPA staff will coordinate the rental process with the Des Moines MPO. Cities will be responsible for finding a responsible rider to complete the data collection using the bike.

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RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

March 2026
Item No. 13

ISSUE: TAG Meeting Update

REPORT: Report on CIRTPA's TAG requirement and the progress of the group.

BACKGROUND:

From Iowa DOT's [Transportation Advisory Groups: Guidance for Iowa's Transportation Systems \(2016\)](#):

Transportation Advisory Groups (TAGs) consist of “voluntary members from a diverse range of interests in the human services and transportation sectors. These groups should include, but are not limited to, representatives of transit or passenger transportation industries, human service agencies, the non-emergency medical transportation industry, the aging population, individuals with disabilities, limited English speaking populations, and low-income populations... These groups are one of the primary inputs planning agencies use to form their Passenger Transportation Plan (PTP), explained in the following section.”

“The primary purpose of a TAG is to provide a forum to discuss transportation issues and identify opportunities to create a more coordinated transportation system that is affordable and accessible to all individuals in the community. Ideally, these discussions generate projects and actionable items that can bring the community closer to this type of transportation system.”

HIRTA is currently the chair of CIRTPA's TAG. Attendance at the TAG has fallen significantly and CIRTPA staff are assisting HIRTA staff to make meetings more meaningful. With that, please fill out this Mentimeter survey so that CIRTPA and HIRTA staff can understand issues and unmet needs surrounding passenger transportation.

www.menti.com enter code 5592 7269

OR use the QR Code



RECOMMENDATION:

None. Report and discussion only.

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