

## MEETING MINUTES

### CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA) TRANSPORTATION POLICY COMMITTEE (TPC)

AND

### TRANSPORTATION TECHNICAL COMMITTEE (TTC)

JOINT HYBRID MEETING

9:30 A.M., MAY 15, 2025

#### **CIRTPA TTC Members Present:**

Jonathan Bullock | Boone County  
Mike Hackett | Madison County  
Tyler Christian | Marion County  
Darren Moon | Story County  
Tim Hill | Warren County  
Kip Overton | City of Adel  
Anthony Brown | City of Adel  
Akhilesh Pal | City of Indianola  
Heather Denger | City of Huxley  
Ryan Hutton | City of Nevada  
Jordan Cook | City of Nevada  
Julia Castillo | HIRTA  
Joe Grife | City of Newton  
Mike Nardini | City of Pella  
Josh Wuebker | City of Perry  
Drew Bardon | City of  
Winterset  
Julia Castillo | HIRTA  
Shelby Ebel | IDOT

#### **CIRTPA TTC Members Absent:**

Al Miller | Dallas County  
Michael Frietsch | Jasper County  
Waylon Andrews | City of Boone  
Heather Ussery | City of Knoxville  
Matt Ferrier | City of Perry  
Mark Jackson | City of Story City  
Ryan Flaherty | City of Winterset  
Kyle Thompson | Ames MPO  
Luis Montoya | DART  
Sean Litteral | FHWA

#### **CIRTPA TPC Members Present:**

Scott Longhorn | Boone County  
Brad Golightly | Dallas County  
Mike Hackett | Madison County  
Steve McCombs | Marion County  
Tyler Christian | Marion County  
Tim Hill | Warren County  
Travis DeWitt | Warren County  
Anthony Brown | City of Adel  
Kip Overton | City of Adel  
Jeff Peterson | City of Huxley  
Mellisa Sones | City of Indianola  
Ryan Hutton | City of  
Nevada  
Jordan Cook | City of  
Nevada  
Joe Grife | City of Newton  
Mike Nardini | City of Pella  
Josh Wuebker | City of Perry  
Drew Bardon | City of  
Winterset  
Julia Castillo | HIRTA  
Shelby Ebel | IDOT

#### **CIRTPA TPC Members Absent:**

Michael Frietsch | Jasper County  
Linda Murken | Story County  
Waylon Andrews | City of Boone  
Heather Ussery | City of  
Knoxville  
Mark Jackson | City of Story  
City  
Kyle Thompson | Ames MPO  
Luis Montoya |  
DART  
Sean Litteral | FHWA

#### **Others Present:**

Madeline Schmitt |  
FHU  
Perry Gjersvik | City of  
Boone  
Greg Youell | FHU

#### **Staff Present:**

Andrew  
Collings | MIPA  
Ethan Wherry |  
MIPA

1. **Call to Order**  
The CIRTPA TPC and the CIRTPA TTC May, 2025, Joint Committee Meeting was called to order at 9:31 a.m. A quorum was present for the CIRTPA TPC and CIRTPA TTC.
2. **VOTE: Approval of the Agenda**  
**MOTION:** A motion was made and seconded by TPC (Overton/Longhorn) and TTC (Christian/Pal) to approve the joint CIRTPA meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
3. **VOTE: Approval of Meeting Minutes**  
**MOTION:** A motion was made and seconded by TPC (Longhorn/McCombs) and TTC (Bullock/Pal) to approve the March meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**  
None.
5. **REPORT and VOTE: CIRTPA Financial Statements**  
Staff presented. Recommend approval of Balance Sheet, Income Statement, and Transaction Detail as presented.  
  
**MOTION:** A motion was made and seconded by TPC (Overton/Sones) and TTC (Bullock/Pal) to approve the reported Balance Sheet, Income Statement, and Transaction Detail.  
**MOTION CARRIED UNANIMOUSLY**
6. **REPORT and VOTE: Invoices and Contracts**  
Staff presented. Recommend approval of invoices as presented.  
  
**MOTION:** A motion was made and seconded by TPC (Longhorn/Hackett) and TTC (Bullock/Pal) to approve the invoices as presented.  
**MOTION CARRIED UNANIMOUSLY**
7. **REPORT and VOTE: CIRTPA Fiscal Year 2026 Unified Planning Work Program and Budget**  
Staff presented. Recommend approval of the FY 2026 UPWP and Budget.  
  
**MOTION:** A motion was made and seconded by TPC (Longhorn/Overton) and TTC (Bullock/Pal) to approve the FY 2026 UPWP and budget.  
**MOTION CARRIED UNANIMOUSLY**
8. **REPORT and VOTE: CIRTPA Comprehensive Safety Action Plan.**  
Staff presented. Recommend approval of the final draft and staff implementation of the Comprehensive Safety Action Plan.  
  
**MOTION:** A motion was made and seconded by TPC (Cook/Longhorn) and TTC (Bullock/Pal) to approve the final draft of the Comprehensive Safety Action Plan. A motion was made and seconded by TTC (Sones/Overton) and TTC (Pal/Moon) to approve the implementation of the Comprehensive Safety Action Plan.  
**MOTION CARRIED UNANIMOUSLY**
9. **REPORT and VOTE: 2025 CIRTPA FTA Title VI Program**  
Staff presented. Recommended approval on the 2025 CIRTPA FTA Title VI Program.  
  
**MOTION:** A motion was made and seconded by TPC (Golightly/Sones) and TTC (Pal/Christian) to approve the 2025 CIRTPA FTA Title VI Program.  
**MOTION CARRIED UNANIMOUSLY**

**10. REPORT and OPTIONAL VOTE: TAP and Small Community Funding Project**

Staff presented. Recommended approval of the TAP and Small Community Funding Projects presented.

**MOTION:** A motion was made and seconded by TPC (Longhorn/Overton) and TTC (Bullock/Pal) to approve the presented TAP and Small Community Funding Projects.

**MOTION CARRIED UNANIMOUSLY**

**11. Other Non-Action Items**

Iowa DOT Commission is holding a public meeting at West Des Moines Marriott, 1250 Jordan Creek Parkway on Tuesday, June 10<sup>th</sup>.

**12. Next Meeting Date**

The next meeting will be held on Monday, June 23<sup>rd</sup>, 2025 at 2:00 p.m.

**13. Adjournment**

The meeting was adjourned at 10:02 a.m.

