

MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA) TRANSPORTATION POLICY COMMITTEE (TPC)

AND

TRANSPORTATION TECHNICAL COMMITTEE (TTC)

JOINT HYBRID MEETING

9:30 A.M., SEPTEMBER 18, 2025

CIRTPA TTC Members Present:

Jonathan Bullock | Boone County
Andy Case | Dallas County
Mike Hackett | Madison County
Tyler Christian | Marion County
Darren Moon | Story County
Tim Hill | Warren County
Kip Overton | City of Adel
Waylon Andrews | City of Boone
Jeff Peterson | City of Huxley
Akhilesh Pal | City of Indianola
Heather Ussery | City of Knoxville
Ryan Hutton | City of Nevada
Jordan Cook | City of Nevada
Mike Nardini | City of Pella
Julia Castillo | HIRTA
Joe Grife | City of Newton
Josh Wuebker | City of Perry
Matt Ferrier | City of Perry
Mark Jackson | City of Story City
Julia Castillo | HIRTA
Kyle Thompson | Ames MPO
Shelby Ebel | IDOT

CIRTPA TTC Members Absent:

Jeff Peterson | City of Huxley
Michael Frietsch | Jasper County
Ryan Hutton | City of Nevada
Joe Grife | City of Newton
Mark Jackson | City of Story City
Ryan Flaherty | City of Winterset
Shelby Ebel | IDOT
Luis Montoya | DART
Sean Litteral | FHWA

Staff Present:

Andrew Collings | MIPA
Ethan Wherry | MIPA

CIRTPA TPC Members Present:

Scott Longhorn | Boone County
Brad Golightly | Dallas County
Mike Hackett | Madison County
Linda Murken | Story County
Tim Hill | Warren County
Kip Overton | City of Adel
Dave Haughland | City of Huxley
Waylon Andrews | City of Boone
Mellisa Sones | City of Indianola
Ryan Hutton | City of Nevada
Joe Grife | City of Newton
Mike Nardini | City of Pella
Josh Wuebker | City of Perry
Matthew Ferrier | City of Perry
Julia Castillo | HIRTA
Kyle Thompson | Ames MPO
Shelby Ebel | IDOT

CIRTPA TPC Members Absent:

Michael Frietsch | Jasper County
Steve McCombs | Marion County
Dave Haughland | City of Huxley
Heather Ussery | City of Knoxville
Joe Grife | City of Newton
Mark Jackson | City of Story City
Drew Bardon | City of Winterset
Luis Montoya | DART
Sean Litteral | FHWA

Others Present:

Perry Gjersvik
Gunnar Olson

1. **Call to Order**
The CIRTPA TPC and the CIRTPA TTC September 18th, 2025, Joint Committee Meeting was called to order at 9:32 a.m. A quorum was present for the CIRTPA TPC and CIRTPA TTC.
2. **VOTE: Approval of the Agenda**
MOTION: A motion was made and seconded by TPC (Murken/Golightly) and TTC (Andrews/Wuebker) to approve the joint CIRTPA meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **VOTE: Approval of the Meeting Minutes**
MOTION: A motion was made and seconded by TPC (Sones/Golightly) and TTC (Andrews/Wuebker) to approve the July 17th, 2025, meeting minutes.
MOTION CARRIED UNANIMOUSLY
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
No Discussion or input provided.
5. **PRESENTATION and Report: Active Transportation Plan Update**
Gunnar Olson of the Des Moines Area MPO reported on the Active Transportation planning process.
No Vote
6. **REPORT and VOTE: CIRTPA Financial Statements**
Staff reported on CIRTPA's July – August, 2025 Financial Statements. Staff recommend approval.

MOTION: A motion was made and seconded by TPC (Murken/Overton) and TTC (Bullock/Andrews) to approve the financial statements as presented.
MOTION CARRIED UNANIMOUSLY
7. **REPORT and VOTE: Invoices and Contracts**
Staff reported current invoices and contracts. Staff recommend approval of presented invoices and contracts.

MOTION: A motion was made and seconded by TPC (Sones/Hackett) and TTC (Andrews/Bullock) to approve the invoices and contracts.
MOTION CARRIED UNANIMOUSLY
8. **REPORT and VOTE: Comprehensive Safety Action Plan Policy and Process Changes**
Staff presented on the proposed Appendix F – CSP Policy and Process Changes. Staff recommend approval.

MOTION: A motion was made and seconded by TPC (Overton/Sones) and TTC (Pal/Andrews) to approve the proposed Appendix F.
MOTION CARRIED UNANIMOUSLY
9. **REPORT and VOTE: Federal Fiscal Year 2026-2029 Transportation Improvement Program Revision Request**
Staff presented on the requests to amend projects in the FFY 2026-2029 TIP. Staff recommended approval

MOTION: A motion was made and seconded by TPC (Golightly/Hackett) and TTC (Moon/Pal) to approve the amended projects in the FFY 2026-2029 TIP.
MOTION CARRIED UNANIMOUSLY
10. **REPORT: CIRTPA Fiscal Constraint for the FFY 2026-2029 TIP**
Staff reported on the requirements for CIRTPA to maintain a fiscal constraint for the upcoming FFY 2026-2029 TIP.
No Vote

11. **REPORT: Iowa DOT Transportation Planning Review for CIRTPA/RPA-11**
Staff reported on the Iowa DOT's planning review of CIRTPA /RPA-11
No Vote
12. **REPORT: HY 2045 Long Range Transportation Plan Development Update**
Staff reported on the development of the HY 2045 LRTP.
No Vote
13. **Other Non-Action Items of Interest to the Committee**
None
14. **Next Meeting Date**
The next meeting will be held on Thursday, December 11th, 2025 at 9:30 a.m.
15. **Adjournment**
The meeting was adjourned at 10:16 a.m.

