

**MEETING MINUTES**

**CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)  
TRANSPORTATION POLICY COMMITTEE (TPC)**

**AND**

**TRANSPORTATION TECHNICAL COMMITTEE (TTC)**

**JOINT HYBRID MEETING  
1:00 P.M., DECEMBER 11, 2025**

**CIRTPA TTC Members Present:**

Jonathan Bullock | Boone County  
Alan Miller | Dallas County  
Andy Case | Dallas County  
Michael Frietsch | Jasper County  
Mike Hackett | Madison County  
Tyler Christian | Marion County  
Darren Moon | Story County  
Tim Hill | Warren County  
Waylon Andrews | City of Boone  
Jeff Peterson | City of Huxley  
Bryce Johnson | City of Indianola  
Heather Ussery | City of Knoxville  
Ryan Hutton | City of Nevada  
Josh Wuebker | City of Perry  
Matt Ferrier | City of Perry  
Julia Castillo | HIRTA  
Kyle Thompson | Ames MPO  
Shelby Ebel | IDOT  
Travis Halm | IDOT

**CIRTPA TTC Members Absent:**

Kip Overton | City of Adel  
Joe Grife | City of Newton  
Mike Nardini | City of Pella  
Mark Jackson | City of Story City  
Ryan Flaherty | City of Winterset  
Luis Montoya | DART  
Sean Litteral | FHWA

**Staff Present:**

Andrew Collings | MIPA  
Alyssa Schaeffer | MIPA  
Ethan Wherry | MIPA

**CIRTPA TPC Members Present:**

Scott Longhorn | Boone County  
Brad Golightly | Dallas County  
Michael Frietsch | Jasper County  
Mike Hackett | Madison County  
Steve McCombs | Marion County  
Tyler Christian | Marion County  
Travis DeWitt | Warren County  
Waylon Andrews | City of Boone  
Dave Haughland | City of Huxley  
Mellisa Sones | City of Indianola  
Heather Ussery | City of Knoxville  
Ryan Hutton | City of Nevada  
Mike Nardini | City of Pella  
Josh Wuebker | City of Perry  
Matthew Ferrier | City of Perry  
Julia Castillo | HIRTA  
Kyle Thompson | Ames MPO  
Shelby Ebel | IDOT  
Travis Halm | IDOT

**CIRTPA TPC Members Absent:**

Linda Murken | Story County  
Steve McCombs | Marion County  
Anthony Brown | City of Adel  
Mike Nardini | City of Pella  
Joe Grife | City of Newton  
Mark Jackson | City of Story City  
Drew Bardon | City of Winterset  
Luis Montoya | DART  
Sean Litteral | FHWA

**Others Present:**

Luke Hoffman

1. **Call to Order**  
The CIRTPA TPC and the CIRTPA TTC December 11th, 2025, Joint Committee Meeting was called to order at 1:01 p.m. A quorum was present for the CIRTPA TPC and CIRTPA TTC.
2. **VOTE: Approval of the Agenda**  
**MOTION:** A motion was made and seconded by TPC (Longhorn/Haugland) and TTC (Bullock/Andrews) to approve the joint CIRTPA meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
3. **VOTE: Approval of the Meeting Minutes**  
**MOTION:** A motion was made and seconded by TPC (Sones/Golightly) and TTC (Peterson/Andrews) to approve the September 18th, 2025, meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**  
**No Discussion or input provided.**
5. **PRESENTATION: Phase II: 99 County Analysis – Economic and Health Impacts of Cycling & Trails Study**  
Report on the second Phase of the Impacts Study presented by Luke Hoffman of the Iowa Bicycle Coalition.  
**No Vote**
6. **REPORT and VOTE: CIRTPA Financial Statements**  
Staff reported on CIRTPA's September – November 2025 Financial Statements. Staff recommends approval.  
  
**MOTION:** A motion was made and seconded by TPC (Golightly/Haugland) and TTC (Christian/Bullock) to approve the financial statements as presented.  
**MOTION CARRIED UNANIMOUSLY**
7. **REPORT and VOTE: Invoices and Contracts**  
Staff reported current invoices and contracts. Staff recommend approval of presented invoices and contracts.  
  
**MOTION:** A motion was made and seconded by TPC (Sones/McCombs) and TTC (Peterson/Moon) to approve the invoices and contracts.  
**MOTION CARRIED UNANIMOUSLY**
8. **REPORT and VOTE: Federal Fiscal Year 2026-2029 Transportation Improvement Program Revision Requests**  
Staff presented to amend projects in the FFY 2026-2029 TIP. Staff recommends approval.  
  
**MOTION:** A motion was made and seconded by TPC (Sone/McCombs) and TTC (Christian/Bullock) to approve the proposed amendment.  
**MOTION CARRIED UNANIMOUSLY**
9. **REPORT and VOTE: Calendar Year 2026 Meeting Dates**  
Staff presented proposed calendar year 2026 meeting dates. Staff recommended approval.  
  
**MOTION:** A motion was made and seconded by TPC (Haugland/Longhorn) and TTC (Andrews/Christian) to approve the amended projects in the FFY 2026-2029 TIP.  
**MOTION CARRIED UNANIMOUSLY**

**10. REPORT and VOTE: HY 2050 Long Range Transportation Plan Adoption**

Staff presented on the completion of the HY 2050 Long-Range Transportation Plan. Staff recommends approval.

**MOTION:** A motion was made and seconded by TPC (Haugland/Sones) and TTC (Peterson/Bullock) to approve the HY 2050 Long-Range Transportation Plan.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORT and VOTE: CIRTPA Small Communities Fund and TAP Applications**

Staff reported on the CIRTPA STBG and TAP application process.

**MOTION:** A motion was made and seconded by TPC (Golightly/Haugland) and TTC (Moon/Peterson) to approve the CIRTPA STBG and TAP application process.

**MOTION CARRIED UNANIMOUSLY**

**12. Other Non-Action Items of Interest to the Committee**

Representative sheets will be sent to member communities.

**13. Next Meeting Date**

The next meeting will be held on Thursday, January 15th, 2026 at 9:30 a.m.

**14. Adjournment**

The meeting was adjourned at 1:42 p.m.

