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Transportation Policy Committee Chair

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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

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9:30 a.m., May 21, 2026

Hybrid Meeting

939 Office Park Road, Suite 306, West Des Moines, IA 50265

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 3
 - Approve the March 19, 2026 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**..... Page 4
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **REPORT and VOTE: CIRTPA Financial Statements**..... Page 5
 - Report on the financial statements; consider approval.
6. **REPORT and VOTE: Invoices and Contracts**..... Page 6
 - Report on invoices and contracts for CIRTPA; consider approval.
7. **REPORT and VOTE: CIRTPA Final Fiscal Year 2027 Unified Planning Work Program** Page 7
 - Report on the final *Fiscal Year 2027 Unified Planning Work Program*; consider approval.
8. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2026-2029 Transportation Improvement Program Revision Requests** Page 8
 - Report on the requests to amend projects in the FFY 2026-2029 TIP; consider approval.
9. **REPORT and OPTIONAL VOTE: Data Bike Update** Page 9
 - Report on DMAMPO data bike and CIRTPA’s usage; consider approval.
10. **REPORT and OPTIONAL VOTE: SS4A Implementation Grant Projects Adoption in the HY 2050 Long Range Transportation Plan** Page 11
 - Report on adding the City SS4A Implementation Grant Projects into the LRTP Projects List; consider approval.
11. **REPORT and OPTIONAL VOTE: Des Moines Area MPO as an Advisory Member**..... Page 12
 - Report on adding the Des Moines Area MPO to the CIRTPA Board as an Advisory Member; consider approval.
12. **REPORT and OPTIONAL VOTE: Supplemental TAP Funding Round**..... Page 13
 - Report on opening a supplemental TAP Funding Round; consider approval.
13. **REPORT: Federal Fiscal Year 2027-2030 Transportation Improvement Program Project List and Funding Requests** Page 14
 - Report on the draft FFY 2027-2030 TIP Project List and Funding Requests.

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The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-304-3524.

14. **REPORT: CIRTPA Small Communities Fund Application Process Update** Page 15
 - Report on CIRTPA Small Communities fund application process.
15. **Other Non-Action Items of Interest to the Committee**
16. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday July 16, 2026, hybrid meeting.
17. **Adjournment**

Virtual login information is available below.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/137556989>

Meeting ID: 137556989

May 2026
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Report on the minutes of the March 19, 2026, Joint Committee Meeting meetings;
consider approval.

BACKGROUND:

[Click here for a copy of the March 19, 2026, meeting minutes](#)

RECOMMENDATION:

Approve the minutes of the March 19, 2026, CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Andrew Collings, acollings@midowapanning.org

May 2026
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Alyssa Schaeffer, aschaeffer@midowaplanning.org

May 2026
Item No. 5

ISSUE: CIRTPA Financial Statements

REPORT AND VOTE: Report and approval of the Financial Statements; consider approval.

BACKGROUND:

CIRTPA staff continually tracks CIRTPA's finances and prepares monthly and/or quarterly statements detailing all transactions.

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Andrew Collings, acollings@mid-iowaplanning.org

ISSUE: Invoices and Contracts

REPORT AND VOTE: Report on invoices and contracts for CIRTPA; consider approval.

BACKGROUND:

Invoice – MIPA *Budgeted Expense*

The MIPA bills the CIRTPA for work conducted on the CIRTPA's behalf on a bi-monthly basis. MIPA's January Fiscal Year 2026 invoice covers work conducted for the period beginning March 1, 2026, through April 30, 2026.

If approved, CIRTPA staff will proceed with reimbursing MIPA.

[Click here for a copy of the FY 2026 March and April MIPA Invoices for services](#)

Invoice – InTRANS *Budgeted Expense*

InTRANS annually invoices CIRTPA for dTIMS annual maintenance and CTRE Management Services.

[Click here for a copy of the invoice from InTRANS for CY 2026 services](#)

Invoice – Des Moines Area MPO Databike *Budgeted Expense*

CIRTPA utilizes the Des Moines Area MPO Databike for trail condition information capture and analysis for CIRTPA trails.

[Click here for a copy of the invoice from the Des Moines Area MPO for the Data Bike](#)

RECOMMENDATION:

Approve the proposed invoices.

STAFF CONTACTS:

Andrew Collings, acollings@midowapanning.org

May 2026
Item No. 7

ISSUE: CIRTPA Final Fiscal Year 2027 Unified Planning Work Program

REPORT AND VOTE: Report on the final *Fiscal Year 2027 Unified Planning Work Program*; consider approval.

BACKGROUND:

CIRTPA staff have developed the final *Fiscal Year 2027 Unified Planning Work Program* (FY 2027 UPWP), which documents all transportation planning activities CIRTPA will perform using federal funds from July 1, 2026 through June 30, 2027. The Iowa Department of Transportation (DOT) requires that the UPWP describe CIRTPA's proposed planning activities – including task objectives, previous work, project descriptions, and work products – as well as the budget and funding sources to carry out the planning activities. The Iowa DOT requires CIRTPA to submit a draft UPWP by April 1, 2026 and final UPWP by May 30, 2026.

The CIRTPA staff asked for input from member governments and participating agencies on planning tasks for FY 2027 throughout the development of the UPWP. Comments from local communities and the Iowa DOT were incorporated into the final document.

[Click here for a copy of the final Fiscal Year 2027 Unified Planning Work Program](#)

RECOMMENDATION:

Approve the final *FY 2027 UPWP*.

STAFF CONTACT:

Andrew Collings, acollings@midowapanning.org

May 2026
Item No. 8

ISSUE: *Federal Fiscal Year 2026-2029 Transportation Improvement Program Amendment Requests*

REPORT AND OPTIONAL VOTE: Report on the amendment requests to the *Federal Fiscal Year 2026-2029 Transportation Improvement Program*.

BACKGROUND:

HIRTA has requested the following revisions to the *Federal Fiscal Year 2026-2029 Transportation Improvement Program* (FFY 2026-2029 TIP):

Sponsor: HIRTA

Project: TPMS # 12085, 12086, 12087, 12088, 12089, 12090, 12091, 12092, 12093, 12094, 12095, 12096, 12099, 12125, 12126, 12128

Federal Aid Amount: \$900,799

Federal Aid Type: 5311, 5310, 5339

Total Cost: \$1,411,571

TIP Projects Modifications: None necessary

Change: Add projects (Ford Transit and Minivan vehicles) to FFY 2026 of the TIP.

RECOMMENDATION:

Approve the proposed amendments to the FFY 2026-2029 TIP.

STAFF CONTACTS:

Andrew Collings, acollings@mid-iowaplanning.org

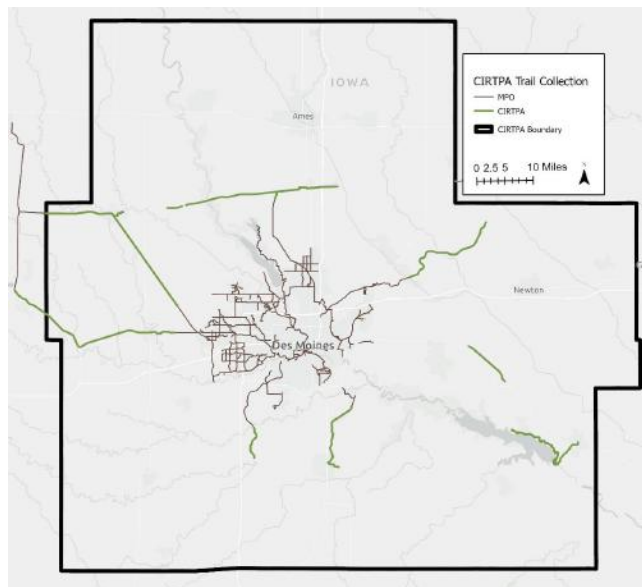
ISSUE: Data Bike Update

REPORT AND OPTIONAL VOTE: Report on DMAMPO data bike and CIRTPA’s usage; consider approval.

BACKGROUND:

The Des Moines Area MPO for the last decade has maintained a Data Bike Program whereby each summer the MPO captures trail pavement condition information for various trails in central Iowa. This is accomplished by hiring an intern to ride a bike that has various sensors that collects data. That data is processed and a pavement score is created. A report is generated each year with the information. A copy can be found here - <https://experience.arcgis.com/experience/b999f157feeb407a8023491d39c3db99/page/Page?views=Map-Layers>. Make sure to click the layers button on the left and turn on the 2025 Roughness Layer to see all the available data. In addition to pavement condition, a 360 camera captures photos that are uploaded to google maps so that others can see the trail experience before riding.

Each year, CIRTPA participates in the program for the RPA Planning Area. For the 2025 scope of work, the Des Moines MPO collected data from May 2025 through summer 2025 with data processing completed by the end of 2025. The Des Moines MPO collects data for MPO defined regionally significant trails (Chichaqua Valley, Great Western, Heart of Iowa, High Trestle, Racoon River Valley, portions of Red Rock Prairie, Summerset, and Volksweg Trails) which are included in the map below. In 2025, the Des Moines MPO collected 185.56 miles of trails in the CIRTPA planning area.



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The MPO intends to collect data on the same trails as last year unless we request other areas. Also, as part of CIRTPA's participation in the program, CIRTPA communities have access to the data bike and can borrow it without additional cost. So, communities could get the bike and collect trail or sidewalk information themselves, so long as they have someone to ride the bike.

Staff would welcome any additional feedback that is provided. Including:

- Review the above Scope of Work and contact staff if there are trails that you would like to have data collected for the upcoming summer
- Identify local needs and let staff know if your community is interested in utilizing the data bike for sidewalks or trails
- Think of potential local or regional uses of the program, data, and reports

RECOMMENDATION:

Review Data Bike information and approve of a process to move forward.

STAFF CONTACT:

Andrew Collings, acollings@mid-iowaplanning.org

May 2026
 Item No. 10

ISSUE: SS4A Implementation Grant Projects Adoption in the HY 2050 Long Range Transportation Plan

REPORT AND OPTIONAL VOTE: Report on adding the City SS4A Implementation Grant Projects into the LRTP Projects List; consider approval.

BACKGROUND:

Four cities have major, regionally significant projects planned for future development. It is a best practice to include these projects in the current LRTP. The following are proposed to be added to the list of future projects in the HY 2050 LRTP.

Community	Project	Total Cost	Grant Request	Local Match
City of Adel	The City of Adel, Iowa, proposes the conversion of approximately one mile of U.S. Highway 169 from a two-lane rural cross-section to a three-lane urban roadway, extending from Greenwood Hill Drive south to 302nd Street.	\$7,938,000	\$6,350,400	\$1,587,600
City of Nevada	West Lincoln Way Widening and Shared Use Path	\$3,300,000	\$2,640,000	\$660,000
City of Newton	Project Description: E 12th St & 1st Ave E (Hwy 6); E 12th St N Sidewalks; S 12th Ave W & Hwy 14 intersection and corridor; Iowa Speedway Dr. & 1st Ave E (Hwy 6) Sidewalk Improvements	\$4,904,500	\$3,923,600	\$980,900
City of Pella	University Street from Highway 163 to East 8th Street	\$3,857,000	\$3,085,600	\$771,400
		\$19,999,500	\$15,999,600	\$3,999,900

RECOMMENDATION:

Add the proposed projects to the future projects list of the HY 2050 LRTP.

STAFF CONTACT:

Andrew Collings, acollings@mid-iowaplanning.org

May 2026
Item No. 11

ISSUE: Des Moines Area MPO as an Advisory Member

REPORT and OPTIONAL VOTE: Report on adding the Des Moines Area MPO to the CIRTPA Board as an Advisory Member; consider approval.

BACKGROUND:

CIRTPA currently has several non-voting members that serve in an advisory role. Those include representatives from FHWA, the Iowa DOT, DART, and the Ames Area MPO. The Des Moines Area MPO was not part of this group as it was the previous administrative entity for CIRTPA. Now that MIPA has taken this role it would be consistent with current practice to add the Des Moines Area MPO as an advisory member. There is still considerable collaboration that occurs between the two organizations.

CIRTPA's 28E agreement in Article V Section 2 identifies the entities that may serve as non-voting members of the Transportation Technical Committee. The Des Moines Area MPO is not included on that list. However, because these groups cannot vote and are also stakeholders of CIRTPA, adding them to the list is compatible with the intended membership. If approved, staff would update the 28E agreement at a future date when there are other items to change.

[Click here for a copy of the CIRTPA's 28E Agreement.](#)

RECOMMENDATION:

Approve of adding the Des Moines Area MPO as an Advisory Member of CIRTPA and updating the 28E agreement at a future date.

STAFF CONTACTS:

Andrew Collings, acollings@midowapanning.org

May 2026
Item No. 12

ISSUE: Supplemental TAP Funding Round

REPORT and OPTIONAL VOTE: Report on opening a supplemental TAP Funding Round; consider approval.

BACKGROUND:

CIRTPA did not receive any applications for FFY 2030 TAP funding. Approximately \$800k is available for programming. Staff believe there are projects that could receive funding before the next TIP is due. Therefore, staff recommends opening a supplemental funding round so that projects can be programmed.

RECOMMENDATION:

Approve a supplemental TAP funding round from May through July 6.

STAFF CONTACTS:

Andrew Collings, acollings@mid-iowaplanning.org
Alyssa Schaeffer, aschaeffer@mid-iowaplanning.org

May 2026
Item No. 13

ISSUE: *Federal Fiscal Year 2027-2030 Transportation Improvement Program Project List and Funding Requests*

REPORT: Report on the draft FFY 2027-2030 TIP Project List and Funding Requests.

BACKGROUND:

The Iowa DOT requires that CIRTPA annually develop a four-year Transportation Improvement Program (TIP) that details the use of federal funds for transportation projects in the Regional Planning Affiliation Planning Area.

CIRTPA staff begins work on the *Federal Fiscal Years 2027-2030 Transportation Improvement Program* (FFY 2027-2030 TIP) by providing each CIRTPA member government and participating agency a listing of their current TIP projects and associated information from the Iowa Department of Transportation's Transportation Program Management System for review and update.

CIRTPA staff requests that member governments and agencies determine if projects currently programmed for FFY 2026 will receive FHWA authorization to proceed with development before September 30, 2026. If a project does not receive FHWA authorization before September 30, 2026, then the project will need to "roll-over" to a future year in the TIP.

Staff will submit the FFY 2027-2030 TIP draft to the Iowa Department of Transportation (DOT) and Federal Highway Administration for review and comment on June 15, 2026. Staff will incorporate comments received into the final draft. The final FFY 2027-2030 TIP is due to the Iowa DOT by July 15, 2026.

[Click here for a copy of the FFY 2027-2030 TIP Project List and Funding Requests.](#)

Staff requests that CIRTPA member governments review the project list and provide comments/updates by June 1, 2026.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@mid-iowaplanning.org

May 2026
Item No. 14

ISSUE: CIRTPA Small Communities Fund Application Process Update

REPORT: Report on submitted FFY 2027 Small Communities Fund projects.

BACKGROUND:

SMALL COMMUNITY FUND APPLICATIONS

For Federal Fiscal Year 2027 (FFY 2027), approximately \$275,000 in new funding is available in CIRTPA STBG funds to award. A previously awarded project had to return funds to CIRTPA for \$75,000. A total of \$350,000 is available to award to projects for FFY 2027. The CIRTPA staff received 2 applications this year requesting \$400,000. The projects are:

Sponsor: City of Huxley
Project: Highway 210 & 650th Avenue Roundabout
STBG Request: \$200,000
Total Cost: \$1,350,675

[Click here for a copy of the City of Huxley's application](#)

Sponsor: City of Story City
Project: Broad Street Reconstruction Phase 5 Project
STBG Request: \$250,000
Total Cost: \$969,589

[Click here for a copy of the City of Story City's application](#)

Members of the technical committee will need to meet to recommend how the \$350,000 will be distributed for the two requests.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Andrew Collings, acollings@mid-iowaplanning.org
Alyssa Schaeffer, aschaeffer@mid-iowaplanning.org