



Josh Wuebker, City of Perry
Transportation Policy Committee Chair

Matt Ferrier, City of Perry
Transportation Technical Committee Chair

939 Office Park Road, Suite 306
West Des Moines, Iowa 50265
Phone: 515.304.3524
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NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

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9:30 a.m., July 16, 2026

Hybrid Meeting

939 Office Park Road, Suite 306, West Des Moines, IA 50265

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**.....Page 3
 - Approve the May 21, 2026 meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**.....Page 4
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **REPORT and VOTE: CIRTPA Financial Statements**.....Page 5
 - Report on the financial statements; consider approval.
6. **REPORT and VOTE: Invoices and Contracts**Page 6
 - Report on invoices and contracts for CIRTPA; consider approval.
7. **REPORT and OPTIONAL VOTE: *Federal Fiscal Year 2026-2029 Transportation Improvement Program* Revision Requests**Page 7
 - Report on the requests to amend projects in the FFY 2026-2029 TIP; consider approval.
8. **REPORT and VOTE: CIRTPA as an Advisory Member for Ames Area MPO**.....Page 8
 - Report on CIRTPA representatives for the Ames Area MPO Board as an Advisory Member; consider approval.
9. **REPORT and VOTE: Supplemental TAP Funding Round**.....Page 9
 - Report on applications for the supplemental TAP Funding Round; consider approval.
10. **REPORT and VOTE: *Federal Fiscal Year 2027-2030 Transportation Improvement Program*** ..Page 11
 - Report on the Final FFY 2027-2030 TIP; consider approval
11. **REPORT and VOTE: Amendments to the 2022 Public Participation Plan**.....Page 12
 - Report on amendments to the Public Participation Plan; consider approval
12. **REPORT and VOTE: Amendments to the 2015 Language Assistance Plan**Page 13
 - Report on amendments to the Language Assistance Plan; consider approval
13. **Other Non-Action Items of Interest to the Committee**
14. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday September 17, 2026, hybrid meeting.
15. **Adjournment**

Boone County • Dallas County • Jasper County • Madison County • Marion County
Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-304-3524.

Virtual login information is available below.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/137556989>

Meeting ID: 137556989

July 2026
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Report on the minutes of the May 21, 2026, Joint Committee Meeting; consider approval.

BACKGROUND:

[Click here for a copy of the May 21, 2026, meeting minutes](#)

RECOMMENDATION:

Approve the minutes of the May 21, 2026, CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplaning.org

July 2026
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

July 2026
Item No. 5

ISSUE: CIRTPA Financial Statements

REPORT AND VOTE: Report on the Financial Statements; consider approval.

BACKGROUND:

CIRTPA staff continually tracks CIRTPA's finances and prepares monthly and/or quarterly statements detailing all transactions.

Click [here](#) for a copy of the financial documents.

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

July 2026
Item No. 6

ISSUE: Invoices and Contracts

REPORT AND VOTE: Report on invoices and contracts for CIRTPA; consider approval.

BACKGROUND:**Invoice – MIPA *Budgeted Expense***

MIPA bills for work conducted on CIRTPA's behalf on a bi-monthly basis. MIPA's January Fiscal Year 2026 invoice covers work conducted for the period beginning May 1, 2026, through June 30, 2026.

If approved, CIRTPA staff will proceed with reimbursing MIPA.

[Click here for a copy of the FY 2026 March and April MIPA Invoices for services](#)

RECOMMENDATION:

Approve the proposed invoices.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@mid-iowaplanning.org

July 2026
Item No. 7

ISSUE: *Federal Fiscal Year 2026-2029 Transportation Improvement Program Amendment Requests*

REPORT AND OPTIONAL VOTE: Report on the amendment requests to the *Federal Fiscal Year 2026-2029 Transportation Improvement Program*.

BACKGROUND:

HIRTA has requested the following revisions to the *Federal Fiscal Year 2026-2029 Transportation Improvement Program* (FFY 2026-2029 TIP):

Sponsor: HIRTA
Project: TPMS #11928
Federal Aid Amount: \$114,240
Federal Aid Type: 5339
Total Cost: \$134,400
TIP Projects Modifications: None necessary
Change: Add project (Light Duty Bus) to FFY 2026 of the TIP.

Sponsor: HIRTA
Project: TPMS #12271
Federal Aid Amount: \$50,000
Federal Aid Type: STA
Total Cost: \$100,000
TIP Projects Modifications: None necessary
Change: Add project to TIP for grant application.

RECOMMENDATION:

Approve the proposed amendments to the FFY 2026-2029 TIP.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

July 2026
Item No. 8

ISSUE: Ames Area MPO as an Advisory Member

REPORT and VOTE: Report on CIRTPA representatives for the Ames Area MPO Board as an Advisory Member; consider approval.

BACKGROUND:

During the May 21, 2026, Joint Committee Meeting, the CIRTPA committees approved adding the Des Moines Area MPO as an Advisory Member of CIRTPA and updating the 28E agreement, contingent on the Des Moines Area MPO adding CIRTPA as an advisory member in return.

The Ames Area MPO (AAMPO) is already an advisory member on CIRTPA's committees and the AAMPO has approved to add CIRTPA as an advisory member in return.

Recommended representatives:

Transportation Policy Committee		Transportation Technical Committee	
Primary	Andrew Collings	Primary	Andrew Collings
Alternate	Alyssa Schaeffer	Alternate	Alyssa Schaeffer

RECOMMENDATION:

Approve of the primary and alternative representatives for the Ames Area MPO Policy and Technical Committees.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@mid-iowaplanning.org

July 2026
Item No. 9

ISSUE: Supplemental TAP Funding Round

REPORT and VOTE: Report on applications for TAP Funding; consider approval.

BACKGROUND:

CIRTPA received six applications from five entities for the supplemental TAP funding round for FFY 2030 funding. Due to larger than expected program awards and low programming amounts in recent years, CIRTPA has up to \$2,000,000 to award. Click on community names to see the full submitted applications.

Community	Project	Total Cost	Grant Request	Local Match
City of Bouton	High Trestle Trail (HTT) Extension. Moves HTT from the street to a 10' recreational trail.	\$660,000	\$392,000	\$98,000
City of Huxley	South Highway 69, East 1 st , and Sand Cherry Drive Recreational Trail Connections to the Heart of Iowa Trail	\$442,500	\$312,000	\$78,000
City of Huxley	Westview Heights Development & Ballard High School Trail for Future Connection to the Heart of Iowa Trail	\$250,000	\$182,400	\$45,600
Marion County	Red Rock Prairie Trail – Marion County Extension Phase 1. From existing trailhead in Monroe in Jasper County to the existing 16-mile Red Rock Prairie Trail.	\$2,755,000	\$1,000,000	\$1,141,000
City of Maxwell	Maxwell Active Transportation Connectivity Project (Safe Routes to School)	\$186,800	\$96,128	\$54,072
Maxwell Parks & Open Spaces	Parking lot near the Heart of Iowa Nature Trail at Indian Creek, Maxwell	\$15,000	\$12,000	\$3,000
		\$4,309,300	\$1,994,528	\$1,419,672

The funding committee consisted of Jonathan Bullock, Michael Frietsch, Joe Grife, Tim Hill, and Wilf Nixon. Committee members suggested the following steps for moving forward:

Boone County • Dallas County • Jasper County • Madison County • Marion County
Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

Community	Project	Committee Decision	Questions/ Comments
City of Bouton	High Trestle Trail (HTT) Extension. Moves HTT from the street to a 10' recreational trail.	Fully Fund	\$392,000
City of Huxley	South Highway 69, East 1 st , and Sand Cherry Drive Recreational Trail Connections to the Heart of Iowa Trail	Follow Up	How does the project tie into the City's Trail Master Plan?
City of Huxley	Westview Heights Development & Ballard High School Trail for Future Connection to the Heart of Iowa Trail	Follow Up	How does the project tie into the City's Trail Master Plan?
Marion County	Red Rock Prairie Trail – Marion County Extension Phase 1. From existing trailhead in Monroe in Jasper County to the existing 16-mile Red Rock Prairie Trail.	Follow Up	What is the added cost to include vertical safety elements for foreslope portions of the trail? Is the DOT on board with adding a trail on the bridge over IA-163?
City of Maxwell	Maxwell Active Transportation Connectivity Project (Safe Routes to School)	Deny	Recommend applying for SRTS funding instead of TAP to fund sidewalks.
Maxwell Parks & Open Spaces	Parking lot near the Heart of Iowa Nature Trail at Indian Creek, Maxwell	Deny	Parks & Open Spaces needs to fully develop the trailhead project.

RECOMMENDATION:

Approve the City of Bouton grant request for \$392,000.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

July 2026
Item No. 10

ISSUE: *Federal Fiscal Year 2027-2030 Transportation Improvement Program*

REPORT and VOTE: Report on the Final FFY 2027-2030 TIP; consider approval.

BACKGROUND:

The Iowa DOT requires that CIRTPA annually develop a four-year Transportation Improvement Program (TIP) that details the use of federal funds for transportation projects in the Regional Planning Affiliation Planning Area.

CIRTPA staff begins work on the *Federal Fiscal Years 2027-2030 Transportation Improvement Program* (FFY 2027-2030 TIP) by providing each CIRTPA member government and participating agency a listing of their current TIP projects and associated information from the Iowa Department of Transportation's Transportation Program Management System for review and update.

Following updates from County 5-Year Plans and City CIPs, CIRTPA staff submitted the Draft FFY 2027-2030 TIP to the Iowa Department of Transportation (DOT) and Federal Highway Administration (FHA) for review and comment. Public comment for the draft ran from June 14 to July 14. Staff incorporated comments from the DOT, FHA, and members of the public into the final draft. The Final FFY 2027-2030 TIP will be submitted to the Iowa DOT upon CIRTPA board approval.

[Click here for a copy of the FFY 2027-2030 TIP Final Draft](#)

RECOMMENDATION:

Approve the Final FFY 2027-2030 TIP.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

July 2026
Item No. 11

ISSUE: Amendments to the 2022 Public Participation Plan

REPORT and VOTE: Report on amendments to the Public Participation Plan; consider approval

BACKGROUND:

CIRTPA provides a continuous, cooperative, and comprehensive (3-C) transportation planning process for its region. As part of a successful 3-C transportation planning process, CIRTPA solicits public review and comment on the work, projects, and products proposed and created by CIRTPA. CIRTPA's Public Participation Plan (PPP) intends to promote this effort by defining a process that provides citizens, stakeholder groups, and other interested parties with reasonable opportunities to be involved in the transportation planning process.

CIRTPA's PPP was most recently updated in September 2022. Since then, there has been a need for several updates to the plan including the following:

- Remove Polk County from CIRTPA's member counties
- Update MIPA's contact information and address
- Remove reference to CIRTPA calendar and social media (not used)
- Update plan revision requirements

[Click here for a copy of the Public Participation Plan Proposed Amendments](#)

RECOMMENDATION:

Approve the 2026 Public Participation Plan.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@mid-iowaplanning.org

July 2026
Item No. 12

ISSUE: Amendments to the 2015 Language Assistance Plan

REPORT and VOTE: Report on amendments to the Language Assistance Plan; consider approval

BACKGROUND:

In tandem with the PPP, the Language Assistance Plan (LAP) ensures individuals with limited English proficiency have meaningful access to the transportation planning process. The LAP completes a needs assessment to understand what translation services are needed to provide individuals with access to the planning process. It also outlines how CIRTPA will provide such services.

CIRTPA's LAP was most recently updated in October 2015. Since then, there has been a need for updates to the plan including the following:

- Remove Polk County from CIRTPA's member counties
- Update the needs assessment with the most recent Census data (Tables 1 & 2)
- Update MIPA's contact information and address

[Click here for a copy of the Language Assistance Plan Proposed Amendments](#)

RECOMMENDATION:

Approve the 2026 Language Assistance Plan.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org