

MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA) TRANSPORTATION POLICY COMMITTEE (TPC)

AND

TRANSPORTATION TECHNICAL COMMITTEE (TTC)

JOINT HYBRID MEETING

9:30 A.M., MAY 21, 2026

CIRTPA TTC Members Present:

Jonathan Bullock | Boone County
Alan Miller | Dallas County
Michael Frietsch | Jasper County
Mike Hackett | Madison County
Tyler Christian | Marion County
Darren Moon | Story County
Tim Hill | Warren County
Kip Overton | City of Adel
Waylon Andrews | City of Boone
Jeff Peterson | City of Huxley
Jacob Meshke | City of Indianola
Heather Ussery | City of Knoxville
Jordan Cook | City of Nevada
Joe Grife | City of Newton
Josh Wuebker | City of Perry
Mark Jackson | City of Story City
Ryan Flaherty | City of Winterset
Julia Castillo | HIRTA
Kyle Thompson | Ames MPO

CIRTPA TTC Members Absent:

Alan Miller | Dallas County
Tyler Christian | Marion County
Wilf Nixon | City of Pella
Luis Montoya | DART
Sean Litteral | FHWA
Shelby Ebel | IDOT

Staff Present:

Andrew Collings | MIPA
Alyssa Schaeffer | MIPA
Ethan Wherry | MIPA

CIRTPA TPC Members Present:

Shawn Bryant | Boone County
Mike Hackett | Madison County
Brad Golightly | Dallas County
Michael Frietsch | Jasper County
Tyler Christian | Marion County
Linda Murken | Story County
Tim Hill | Warren County
Tim Vick | City of Adel
Dave Haugland | City of Huxley
Mellisa Sones | City of Indianola
Heather Ussery | City of Knoxville
Jordan Cook | City of Nevada
Joe Grife | City of Newton
Josh Wuebker | City of Perry
Julia Castillo | HIRTA
Kyle Thompson | Ames MPO

CIRTPA TPC Members Absent:

Waylon Andrews | City of Boone
Wilf Nixon | City of Pella
Mark Jackson | City of Story City
Drew Barden | City of Winterset
Luis Montoya | DART
Sean Litteral | FHWA
Shelby Ebel | IDOT

1. **Call to Order**

The CIRTPA TPC and the CIRTPA TTC May 21st, 2026, Joint Committee Meeting was called to order at 9:33 a.m. A quorum was present for the CIRTPA TPC and CIRTPA TTC.

2. **VOTE: Approval of the Agenda**

MOTION: A motion was made and seconded by TPC (Golightly/Sones) and TTC (Andrews/Bullock) to approve the joint CIRTPA meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. **VOTE: Approval of the Meeting Minutes**

MOTION: A motion was made and seconded by TPC (Haugland/Murken) and TTC (Bullock/Andrews) to approve the March 19th, 2026, meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**
No Discussion or input provided.

5. **REPORT and VOTE: CIRTPA Financial Statements**

Staff reported on CIRTPA's March - April 2026 Financial Statements. Staff recommends approval.

MOTION: A motion was made and seconded by TPC (Sones/Haugland) and TTC (Peterson/Bullock) to approve the financial statements as presented.

MOTION CARRIED UNANIMOUSLY

6. **REPORT and VOTE: Invoices and Contracts**

Staff reported current invoices and contracts. Staff recommend approval of presented invoices and contracts.

MOTION: A motion was made and seconded by TPC (Bryant/Golightly) and TTC (Peterson/Andrews) to approve the invoices and contracts.

MOTION CARRIED UNANIMOUSLY

7. **REPORT and VOTE: Final Fiscal Year 2027 Unified Planning Work Program Draft**

Staff reported on the final draft of the *Fiscal Year 2027 Unified Planning Work Program*. Staff recommends approval.

MOTION: A motion was made and seconded by TPC (Haugland/Sones) and TTC (Moon/Andrews) to approve the final draft of the *Fiscal Year 2027 Unified Planning Work Program*.

MOTION CARRIED UNANIMOUSLY

8. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2026-2029 Transportation Improvement Program Revision Requests:**

Staff presented on the requests to amend projects in the FFY 2026-2029 TIP. Staff recommends approval.

MOTION: A motion was made and seconded by TPC (Haugland/Jackson) and TTC (Peterson/Bullock) to approve the draft of the requested amendments to the FFY 2026-2029 TIP.

MOTION CARRIED UNANIMOUSLY

9. **REPORT and OPTIONAL VOTE: Data Bike Update**

Staff reported on the Des Moines Area MPO Data Bike data collection, inquired board to review SOW, identify local needs, and report on local or regional uses of the Data Bike.

No VOTE

10. **REPORT and OPTIONAL VOTE: SS4A Implementation Grant Projects Adoption in the HY 2050 Long Range Transportation Plan**
Staff reported on adding the Cities of Adel, Nevada, Newton and Pella's SS4A Implementation Grant Projects into the LRTP Project Lists.
- MOTION:** A motion was made and seconded by TPC (Haugland/Jackson) and TTC (Bullock/Andrews) to approve adding the above cities SS4A Implementation Grant Projects into the LRTP Project List.
- MOTION CARRIED UNANIMOUSLY**
11. **REPORT and OPTIONAL VOTE: Des Moines Area MPO as an Advisory Member**
Staff reported on the Des Moines Area MPO becoming an advisory member of CIRTPA. Dylan Mullenix of the Des Moines Area MPO presented. Staff recommended approval
- MOTION:** A motion was made and seconded by TPC (Jackson/Haugland) and TTC (Castillo/Bullock) to add the Des Moines Area MPO as an advisory member to CIRTPA, contingent upon CIRTPA becomes a non-voting, advisory member of the Des Moines Area MPO.
- MOTION CARRIED UNANIMOUSLY**
12. **REPORT and OPTIONAL VOTE: Supplemental TAP Funding Round**
Staff reported on extending the period of TAP applications to July 6th, 2026. Staff recommends approval.
- NO VOTE**
13. **REPORT: Federal Fiscal Year 2027-2030 Transportation Improvement Program Project List and Funding Request**
Staff reported on FFY 2027 – 2030 TIP Project List and Funding Request, highlighting communities that needed to respond and provide supplemental information.
- NO VOTE**
14. **REPORT: CIRTPA Small Communities Fund Application Process Update**
Staff reported on the \$350,000 available for FFY 2027 STBG funds. Huxley and Story City agreed to request \$200,000 and \$150,000 respectively. A vote will be made at the July 16th meeting.
- NO VOTE**
15. **Other Non-Action Items of Interest to the Committee**
None
16. **Next Meeting Date**
The next meeting will be held on Thursday, July 16th, 2026 at 9:30 a.m.
17. **Adjournment**
The meeting was adjourned at 10:16 a.m.

