



Josh Wuebker, City of Perry
Transportation Policy Committee Chair

Matt Ferrier, City of Perry
Transportation Technical Committee Chair

939 Office Park Road, Suite 306
West Des Moines, Iowa 50265
Phone: 515.304.3524
www.cirtpa.org

NOTICE OF MEETING

Central Iowa Regional Transportation Planning Alliance Transportation Policy and Technical Committees

9:30 a.m., September 17, 2026

Hybrid Meeting

939 Office Park Road, Suite 306, West Des Moines, IA 50265

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes** Page 2
 - Approve the July 16, 2026, meeting minutes.
4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input** Page 3
 - Opportunity for communities or individuals to present regional transportation issues for discussion or provide comments on items on the agenda.
5. **REPORT and VOTE: CIRTPA Financial Statements** Page 4
 - Report on the financial statements; consider approval.
6. **REPORT and VOTE: Invoices and Contracts** Page 5
 - Report on invoices and contracts for CIRTPA; consider approval.
7. **REPORT: Update on Current DOT Projects in the CIRTPA Planning Area** Page 6
 - Presentation by Shelby Ebel, District 1 Transportation Planner, Iowa DOT
8. **REPORT and OPTIONAL VOTE: FFY 2030 TAP Funding** Page 7
 - Update on applications for the supplemental TAP Funding Round; consider approval.
9. **REPORT and OPTIONAL VOTE: FFY 2027 Small Communities Funding** Page 9
 - Update on applications for FFY 2027 small communities funding; consider approval.
10. **REPORT: Open Meeting Laws Training** Page 10
 - Report on Open Meetings Laws Training for CIRTPA Board Representatives.
11. **Other Non-Action Items of Interest to the Committee**
12. **Next Meeting Date**
 - Approval of the next meeting date for 9:30 a.m., Thursday, November 19, 2026, hybrid meeting.
13. **Adjournment**

Virtual login information is available below.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/137556989>

Meeting ID: 137556989

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Story County • Warren County • Adel • Boone • Huxley • Indianola
Knoxville • Nevada • Newton • Pella • Perry • Story City • Winterset

The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-304-3524.

September 2026
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Report on the minutes of the July 16, 2026, Joint Committee Meeting; consider approval.

BACKGROUND:

[Click here for a copy of the July 16, 2026, meeting minutes](#)

RECOMMENDATION:

Approve the minutes of the July 16, 2026, CIRTPA Joint Committee meeting.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

September 2026
Item No. 4

ISSUE: Opportunity for Regional Transportation Issues to be Discussed and Public Input

DISCUSSION: Opportunity for communities or individuals to present regional transportation issues for discussion.

BACKGROUND:

CIRTPA sets aside time each month for individuals and non-CIRTPA communities within the CIRTPA planning area to come in and discuss regional transportation issues or provide comments on items on the agenda.

RECOMMENDATION:

None. Public discussion only.

STAFF CONTACT:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

September 2026
Item No. 5

ISSUE: CIRTPA Financial Statements

REPORT AND VOTE: Report on the Financial Statements; consider approval.

BACKGROUND:

CIRTPA staff continually tracks CIRTPA's finances and prepares monthly and/or quarterly statements detailing all transactions.

[Click here for a copy of the financial documents.](#)

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

September 2026
Item No. 6

ISSUE: Invoices and Contracts

REPORT AND VOTE: Report on invoices and contracts for CIRTPA; consider approval.

BACKGROUND:

Invoice – MIPA *Budgeted Expense*

MIPA bills for work conducted on CIRTPA's behalf on a bi-monthly basis. MIPA's September Fiscal Year 2027 invoice covers work conducted for the period beginning July 1, 2026, through August 31, 2026.

If approved, CIRTPA staff will proceed with reimbursing MIPA.

[Click here for a copy of the FY 2027 July and August MIPA Invoices for services.](#)

RECOMMENDATION:

Approve the proposed invoices.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

September 2026
Item No. 7

ISSUE: Update on Current DOT Projects in the CIRTPA Planning Area

REPORT: Presentation by Shelby Ebel, District 1 Transportation Planner, Iowa DOT

BACKGROUND:

CIRTPA's 2027-2030 TIP included the following FFY 2026 DOT Projects:

Fund Category	Project Number	Location/Description	TPMS	Status
STBG	BRF-014()--38-63	IA 14: Teter Creek 0.2 mi S of Co Rd G40	52680	Under Construction
STBG	BRF-014()--38-63	IA 14: White Breast Creek 2.1 mi S of Co Rd G40	52683	Under Construction
STBG	BRF-210()—38-08	IA 210: Des Moines River 0.3 mi E of Co Rd E62	37885	Under Construction
NHPP	IMX-035()—02-91	I 35: Clarke Co to Clanton Creek Bridge (NB/SB)	55706	Under Construction
HSIP	IHSIPX-035()—08-85	I 35: N of IA 210 to Co Rd C47	57826	Under Construction
HSIP	HSIPX-006()—3L-25	US 6: Common Place Intersection 0.3 mi S of Adel City Limits	57888	Under Construction
NHPP	IM-NHS-035()—03-91	I 35: N of North River to S of Badger Creek	38156	Under Construction
PRF	NHSN-005()—2R-91	IA 5: Mitigation - South River Bridge	54585	Removed
NHPP	NHSX-014()—3H-50	IA 14: In Newton, N of 4th Ave to N of 23rd Ave	55639	Roll to FFY 2027
STBG	BRF-092()—38-61	IA 92: Middle River 2.0 mi W of Co Rd P53	54712	Roll to FFY 2027

District 1 Transportation Planner, Shelby Ebel, will provide an update on these projects.

RECOMMENDATION:

None. Report only.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@mid-iowaplanning.org

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September 2026
Item No. 8

ISSUE: FFY 2030 TAP Funding

REPORT and OPTIONAL VOTE: Update on applications for TAP Funding; consider approval.

BACKGROUND:

CIRTPA received six applications from five entities for the supplemental TAP funding round for FFY 2030 funding. Due to larger than expected program awards and low programming amounts in recent years, CIRTPA has up to \$2,000,000 to award. Click on community names to see the full submitted applications. Project updates are included below.

Community	Project	Grant Request	Update
City of Bouton	High Trestle Trail (HTT) Extension. Moves HTT from the street to a 10' recreational trail.	\$392,000	Funded; Approved July 2026
City of Huxley	South Highway 69, East 1 st , and Sand Cherry Drive Recreational Trail Connections to the Heart of Iowa Trail	\$312,000	Funding committee recommends funding just the construction portion for \$255,600.
City of Huxley	Westview Heights Development & Ballard High School Trail for Future Connection to the Heart of Iowa Trail	\$182,400	Funding committee recommends denial.
Marion County	Red Rock Prairie Trail – Marion County Extension Phase 1. From existing trailhead in Monroe in Jasper County to the existing 16-mile Red Rock Prairie Trail.	\$1,000,000	Iowa DOT is not currently in support of adding a protected multi-use path on the Highway 14 bridge over Highway 163.
City of Maxwell	Maxwell Active Transportation Connectivity Project (Safe Routes to School)	\$96,128	Denied
Maxwell Parks & Open Spaces	Parking lot near the Heart of Iowa Nature Trail at Indian Creek, Maxwell	\$12,000	Denied
		\$1,994,528	

The funding committee consisted of Jonathan Bullock, Michael Frietsch, Joe Grife, Tim Hill, and Wilf Nixon.

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RECOMMENDATION:

Approve the City of Huxley grant request for \$255,600.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midiowaplanning.org

September 2026
Item No. 9

ISSUE: FFY 2027 Small Communities Funding

REPORT and OPTIONAL VOTE: Update on applications for FFY 2027 small communities funding; consider approval.

BACKGROUND:**SMALL COMMUNITY FUND APPLICATIONS**

For Federal Fiscal Year 2027 (FFY 2027), approximately \$275,000 in new funding is available in CIRTPA STBG funds to award. A previously awarded project had to return funds to CIRTPA for \$75,000. A total of \$350,000 is available to award to projects for FFY 2027. CIRTPA staff received 2 applications this year requesting \$400,000. The projects are:

Sponsor: City of Huxley

Project: Highway 210 & 650th Avenue Roundabout

STBG Request: \$200,000

Total Cost: \$1,350,675

[Click here for a copy of the City of Huxley's application](#)

Sponsor: City of Story City

Project: Broad Street Reconstruction Phase 5 Project

STBG Request: \$250,000

Total Cost: \$969,589

[Click here for a copy of the City of Story City's application](#)

During the May 2026 CIRTPA meeting, the City of Story City agreed to adjust their funding request to \$150,000 to meet the total available amount of \$350,000. However, the May agenda did not include a formal vote on these projects.

RECOMMENDATION:

Approve the City of Huxley's grant request for \$200,000 and the City of Story City's grant request for \$150,000.

STAFF CONTACTS:

Alyssa Schaeffer, aschaeffer@midowaplanning.org

September 2026

Item No. 10

ISSUE: Open Meeting Laws Training

REPORT: Report from Andrew on Open Meetings Laws Training

BACKGROUND:

Legislation enacted during the 2025 Iowa legislative session established new training requirements for individuals elected to public office as well as individuals appointed to governmental boards, commissions, and similar public bodies. At the local government level, this includes entities such as library boards, planning and zoning commissions, boards of adjustment, and other appointed governmental bodies such as 28E organizations. CIRTPA is a 28E organization.

Under the new requirements, covered officials must complete training addressing Iowa's open meetings and open records laws within 90 days of taking the oath of office or otherwise beginning to perform the duties of their position.

The Iowa Public Information Board (IPIB) is responsible for administering the training program and offering training opportunities. The IPIB may also approve other organizations or entities to conduct qualifying training. Courses must be no less than one hour and no more than two hours in length.

Upon completion of the required training, participants must receive a certificate documenting their completion. Governmental bodies are required to retain these certificates and make them available for public inspection. This creates a public record of compliance and allows members of the public to verify that covered officials have fulfilled the training requirement.

More information about this requirement can be found [HERE](#) and [HERE](#). As a governmental body, CIRTPA is subject to these rules and new board appointments will have to follow these new requirements and take the required training.

RECOMMENDATION:

None. Report only.

STAFF CONTACTS:

Andrew Collings, acollings@mid-iowaplanning.org