MEETING MINUTES

CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRTPA)
TRANSPORTATION POLICY COMMITTEE (TPC)
AND
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
JOINT HYBRID MEETING
9:30 A.M., JULY 16, 2026

CIRTPA TTC Members Present:
Alan Miller | Dallas County
Michael Frietsch | Jasper County
Mike Hackett | Madison County
Tyler Christian | Marion County
Darren Moon | Story County
Tim Hill | Warren County
Kip Overton | City of Adel
Jacob Meshke | City of Indianola
Josh Wuebker | City of Perry
Mark Jackson | City of Story City
Brooke Ramsey | HIRTA
Kyle Thompson | Ames MPO
Shelby Ebel | IDOT

CIRTPA TTC Members Absent:
Jonathan Bullock| Boone County
Waylon Andrews | City of Boone
Jeff Peterson | City of Huxley
Heather Ussery | City of Knoxville
Jordan Cook | City of Nevada
Joe Grife | City of Newton
Wilf Nixon | City of Pella
Ryan Flaherty | City of Winterset
Luis Montoya | DART
Sean Litteral | FHWA

Staff Present:
Andrew Collings | MIPA
Alyssa Schaeffer | MIPA
Ethan Wherry | MIPA

CIRTPA TPC Members Present:
Mike Hackett | Madison County
Brad Golightly | Dallas County
Michael Frietsch | Jasper County
Steve McCombs | Marion County
Linda Murken | Story County
Tim Hill | Warren County
Kip Overton | City of Adel
Dave Haugland | City of Huxley
Mellisa Sones | City of Indianola
Josh Wuebker | City of Perry
Mark Jackson | City of Story City
Brooke Ramsey | HIRTA
Kyle Thompson | Ames MPO
Shelby Ebel | IDOT

CIRTPA TPC Members Absent:
Scott Longhorn | Boone County
Waylon Andrews | City of Boone
Heather Ussery | City of Knoxville
Jordan Cook | City of Nevada
Joe Grife | City of Newton
Wilf Nixon | City of Pella
Mark Jackson | City of Story City
Drew Barden | City of Winterset
Luis Montoya | DART
Sean Litteral | FHWA

1. **Call to Order**

The CIRTPA TPC and the CIRTPA TTC July 16th, 2026, Joint Committee Meeting was called to order at 9:33 a.m. A quorum was present for the CIRTPA TPC and CIRTPA TTC.

2. **VOTE: Approval of the Agenda**

MOTION: A motion was made and seconded by TPC (Golightly/Haugland) and TTC (Overton/Haugland) to approve the July 16th, 2026 joint CIRTPA meeting agenda.
MOTION CARRIED UNANIMOUSLY

3. **VOTE: Approval of the Meeting Minutes**

MOTION: A motion was made and seconded by TPC (Haugland/Overton) and TTC (Overton/ Haugland) to approve the May 21st, 2026, meeting minutes.
MOTION CARRIED UNANIMOUSLY

4. **DISCUSSION: Opportunity for Regional Transportation Issues to be Discussed and Public Input**

No Discussion or input provided.

5. **REPORT and VOTE: CIRTPA Financial Statements**

Staff reported on CIRTPA's May – June 2026 Financial Statements. Staff recommends approval.

MOTION: A motion was made and seconded by TPC (Jackson/McCombs) and TTC (Miller/Haugland) to approve the financial statements as presented.
MOTION CARRIED UNANIMOUSLY

6. **REPORT and VOTE: Invoices and Contracts**

Staff reported current invoices and contracts. Staff recommend approval of presented invoices and contracts.

MOTION: A motion was made and seconded by TPC (Sones/McCombs) and TTC (Christian/Overton) to approve the invoices and contracts.
MOTION CARRIED UNANIMOUSLY

7. **REPORT and OPTIONAL VOTE: Federal Fiscal Year 2026-2029 Transportation Improvement Program Revision Requests:**

Staff presented on the requests to amend projects in the FFY 2026-2029 TIP. Ramsey made note that the funding source is State, not Federal. Staff recommends approval.

MOTION: A motion was made and seconded by TPC (Haugland/Hackett) and TTC (Moon/Chrisitan) to approve the requested amendments to the FFY 2026-2029 TIP.
MOTION CARRIED UNANIMOUSLY

8. **REPORT and VOTE: CIRTPA as an Advisory Member for Ames Area MPO**

Staff reported on adding CIRTPA representatives to the Ames Area MPO advisory committee. Andrew Collings will be the primary representative for the Policy and Technical Committee. Alyssa Schaeffer will serve as alternate.

MOTION: A motion was made and seconded by TPC (Jackson/Haugland/) and TTC (Chrisitan/Meshke) to approve the CIRTPA representatives to the Ames Area MPO advisory committee.
MOTION CARRIED UNANIMOUSLY

9. REPORT and VOTE: Supplemental TAP Funding Round

Staff reported on the applications received and selected funded projects using supplemental TAP funding. Staff recommended funding the City of Bouton application for $392,000.

MOTION: A motion was made and seconded by TPC (Golightly/Haugland) and TTC (Miller/Overton) to fund the City of Bouton application for $392,000.
MOTION CARRIED UNANIMOUSLY

10. REPORT and VOTE: Federal Fiscal Year 2027-2030 Transportation Improvement Program

Staff reported on the FFY 2027 – 2030 TIP final report that will be submitted to Iowa DOT. Staff recommended approval.

MOTION: A motion was made and seconded by TPC (Haugland/Hackett) and TTC (Christian/Overton) to approve the final FFY 2027 – 2030 TIP.
MOTION CARRIED UNANIMOUSLY

11. REPORT and VOTE: Amendments to the 2022 Public Participation Plan

Staff reported on updates and amendments made to the 2022 Public Participation Plan. Staff recommended approval.

MOTION: A motion was made and seconded by TPC (Overton/Sones) and TTC (Miller/Overton) to approve the updates and amendments to the 2022 Public Participation Plan.
MOTION CARRIED UNANIMOUSLY

12. REPORT and VOTE: Amendments to the 2015 Language Assistance Plan

Staff reported on updates and amendments made to the 2015 Language Assistance Plan. Staff recommended approval.

MOTION: A motion was made and seconded by TPC (Overton/Hackett) and TTC (Moon/Miller/) to approve the updates and amendments to the 2015 Language Assistance Plan.
MOTION CARRIED UNANIMOUSLY

13. Other Non-Action Items of Interest to the Committee

None

14. Next Meeting Date

The next meeting will be held on Thursday, September 17th, 2026 at 9:30 a.m.

15. Adjournment

The meeting was adjourned at 10:29 a.m.